

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Area Special Education Administrative Center
601 Willow Street
Frankfort, IL 60423
August 13, 2018

A. Roll Call

Mrs. Rains called the meeting to order at 9:04 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Scott Tingley (District #210); Mrs. Barbara (District #161);
Dr. Don White (District #159); Dr. Maura Zinni (District #157C)
Also present: Mrs. Sarah Rexroad, Director of District #843
Kristin Menconi, Administrative Assistant

Members Absent: Mr. Russell Ragon (District #114)

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - June 11, 2018

Dr. Tingley moved, seconded by Dr. Zinni that the Committee approve the minutes of the regular meeting held on June 11, 2018.

Voting Aye: Mrs. Rains, Dr. Tingley, Dr. White, Dr. Zinni

Motion carried: 4 Aye, 0 Nay

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Rexroad stated that we will be completing the reconciliation process, so refunds will be going back to the member districts. Mrs. Rexroad stated that we did do a loan between the Education Fund and Transportation Fund to pay the bus leases for the summer. The money will be returned as soon as we have revenue in. This was approved by the Governing Board in July.

b) *Budget 2018-19*

Mrs. Rexroad provided copies of the budget to the Superintendents. Mrs. Rexroad mentioned that we were able to reduce our worker's compensation premium by \$50,000, as well as, get out of the assigned risk pool. Mrs. Rexroad stated that we are going to need to replace our maintenance truck that our custodian uses for plowing, etc. Mrs. Rexroad shared that Mr. Englert is still working as our business consultant. The Governing Board approved amending another 100 hours to his contract.

c) *Maintenance of Effort*

Mrs. Rexroad shared that Mr. Englert is working with the district's business managers to get this complete.

d) *IDEA Grant*

Mrs. Rexroad stated that we need to resolve Maintenance of Effort before districts will be able to receive reimbursement for 2018-19, and before our grants can be officially approved.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad stated that Mr. Englert's contract was amended to add another 100 hours. The Governing Board approved the loan between the Education Fund and the Transportation Fund.

b) *Staff & Program Update*

Mrs. Rexroad stated that August enrollment is at 51 at Pioneer Grove, 43 at Mackay, 27 at SELF, and 541 at Transportation. Mrs. Rexroad shared that we are presently looking to hire one bus driver, four bus monitors, a part-time school psychologist, two paraprofessionals, and one 12 week teacher for an FMLA.

c) *Technology Report*

Mrs. Rexroad stated the VoiceOver IP switch is complete, and AT&T contracts have been completed. Mrs. Rexroad shared that parents are registering their children in the Tyler system.

d.) *Intergovernmental Agreements*

Mrs. Rexroad mentioned that with Governing Board approval we will sell hearing itinerant services to Herscher and Kankakee Area Special Education Coop. For Vision/O&M services we are looking to sell to Streator, Ottawa, and LEASE. Mrs. Rexroad stated that we will also look to provide Braille services to Plainfield, Lockport, and Shorewood.

E. CLOSED SESSION

A motion was made by Dr. Tingley and seconded by Dr. Zinni to move to closed session at 9:21 a.m. for the purpose of discussing:

1. The appointment, employment, compensation, or dismissal of specific employees of the Cooperative.

OPEN SESSION

A motion was made by Dr. Tingley and seconded by Dr. White to return to open session at 9:25 a.m. On voice vote the motion carried.

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

September 10, 2018 – 9:00 a.m.

I. ADJOURNMENT

Dr. Zinni moved, seconded by Dr. Tingley that the meeting be adjourned.

Voting Aye: Mrs. Rains, Dr. Tingley, Dr. White, Dr. Zinni

Motion carried: 4 Aye, 0 Nay

Chairman Rains declared the meeting adjourned at 9:26 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843