

**LINCOLN-WAY AREA SPECIAL EDUCATION  
Joint Agreement District 843**

**MINUTES**

**Regular Meeting, February 27, 2018**

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 27<sup>th</sup> day of February, 2018.

**A. ROUTINE MATTERS**

*Roll Call*

Present: Ron Lullo (District #210), Anna Briscoe (District #159), Edie Adamski (District #157C),  
Rich Marron (District #161), Terry Doyle (District #114)

Staff Present: Sarah Rexroad, Director  
Colleen Wronski, Business Manager  
Kristin Menconi, Administrative Assistant

Visitors Present: Emily Leitschuh, Teacher  
Carlene Hochhalter, Teacher  
Dawn Roiland, Teacher  
Judy Boyens, Supervisor  
Marie Goulet, Principal, Mackay  
Carolyn Brescia, Transportation Supervisor

**B. PUBLIC COMMENT**

**C. CONSENT AGENDA**

***Acting on the recommendation of the Director, Terry Doyle moved, seconded by Rich Marron for the Governing Board to ratify the Consent Agenda as follows:***

1. Approval of the January 23, 2018, Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items
5. Approval of Policies

***Voting Aye: Adamski, Briscoe, Doyle, Marron, Lullo***

***Motion carried: 5 Aye, 0 Nay***

**D. REPORTS**

1. Administrative Reports

a. ACCESS & Transportation- Carolyn Brescia

Ms. Brescia stated that Mokena Junior High students went to the see the movie *Peter Rabbit*. The students at Anna McDonald have been celebrating the winter Olympics where they had opening ceremonies and represented Denmark by making flags and wearing red. They also celebrated the 100<sup>th</sup> day of school on February 5<sup>th</sup>, and Valentine's Day on February 14<sup>th</sup> where they shared cards with friends. Ms. Brescia stated that transportation is now transporting 564 students.

b. Mackay Center- Marie Goulet

Ms. Goulet stated that two new students have started, which will make 39 total students as of tomorrow. The students participated in the Sandy Hook Promise Start with Hello Week. The students have been celebrating Black History Month in their classrooms through curriculum and discussion. Ms. Goulet share that she has been busy applying for SAT accommodations. The Civics

and US History classes took a field trip to meet the mayor of New Lenox, which they enjoyed. Ms. Goulet shared that three male students attended a boy's conference in Joliet that focused on skill building and empowerment. Mackay Foods classes have been baking for the bowling fundraiser this weekend.

c. Pioneer Grove & PSO- Sue Kaczmarczyk

Ms. Rexroad stated that Pioneer Grove held a PSO sponsored Valentine's Day dance this week. The students are celebrating Dr. Suess's birthday and Read Across America day this week. A new student will start next week from District #114. Total enrollment is at 57.

d. SELF- Judy Boyens

Dr. Boyens stated that on February 14<sup>th</sup> the students celebrated Valentine's Day. The sixth through eighth grade students bought candy grams to help support GM1, a rare disease that affects a student at Hickory Creek. One student was recognized during the school announcements for participating in the talent show and will be in the upcoming school play playing the guitar. Dr. Boyens shared that the kindergarten through third grade students went to the Field Museum. The fourth and fifth graders went to the Art Museum last week where everyone had a great time.

2. Finance Report

a. Review of Accounts

Mrs. Wronski stated that we have billed 10 out of 10 payments to the member districts. Some small incidental bills may still be coming. A new requirement by the state starting in FY19 is that you will have to do accounting at the site level, however, cooperatives are exempt.

b. Transportation

Mrs. Wronski stated that we have received the two new minivans. We also received a \$5,700 credit for the five minivans that we had that were not running. Mrs. Rexroad distributed a draft notice for Board review regarding District #122 Transportation services for 2018-2019. Ms. Wronski reached out to Midwest Transit where we have most of our bus leases. They have extended our 15 bus leases for an extra year. We also added two leases for two used buses. Mrs. Wronski mentioned that we will have 37 buses coming off lease in FY19.

c. Buildings and Grounds

Mrs. Wronski stated that six faucets at Pioneer Grove have been replaced so that all are in compliance as mandated. Mrs. Rexroad stated that we are recommending to go with JIVE for the VoiceOver IP, and that will be an action item tonight.

3. Director's Report

a. Review of Advisory Committee Minutes – February 12, 2018

Mrs. Rexroad presented the minutes from the February 12, 2018, Advisory Meeting.

b. 2018-19 Program Changes

Mrs. Rexroad stated that she has met with her administrative team, and they have narrowed things down. Mrs. Rexroad mentioned that she will have more information in March, and is anticipating a reduction in force for some staff. Mrs. Rexroad shared that we knew that they were losing the ACCESS program from Manhattan and Mokena. Also, Manhattan is going to hire their own social work services instead of contracting a part-time social worker from District #843.

c. Staff & Classroom Update

Mrs. Rexroad reviewed the enrollment in the programs.

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|----------------|----|
| Pioneer Grove: | 56 |
| Mackay Center: | 36 |
| SELF:          | 29 |
| ACCESS:        | 14 |

Transportation: 561

d. Technology Report

Mrs. Rexroad stated that VoiceOver IP vendor information has been gathered and is within their Board packet. The Tyler parent portal is ready and we will be running it with the ESY registrations.

e. FMLA

*there were none*

f. FOIA

*there were none.*

E. CLOSED SESSION

***A motion was made by Anna Briscoe and seconded by Edie Adamski to move to closed session at 7:23 p.m. for the purpose of discussing:***

**A. The appointment, employment, compensation, discipline, performance or dismissal of employees.**

OPEN SESSION

***A motion was made by Anna Briscoe and seconded by Edie Adamski to return to open session at 8:00 p.m. On voice vote the motion carried.***

F. OLD BUSINESS

No Old Business

G. NEW BUSINESS

Mr. Lullo asked for the addition of an agenda item for next month in regards to security issues with everything that has been going on in schools lately.

H. ACTION ITEMS

1. VoiceOver IP

***A motion was made by Anna Briscoe and seconded by Rich Marron that the Governing Board approve the vendor JIVE for the VOIP services.***

***Voting Aye: Adamski, Briscoe, Doyle, Marron, Lullo***

***Motion carried: 5 Aye, 0 Nay***

2. Acceptance of Gift

***A motion was made by Anna Briscoe and seconded by Rich Marron that the Governing Board approve the gift of monetary donations in the amount of \$100, \$125, and \$500.***

***Voting Aye: Adamski, Briscoe, Doyle, Marron, Lullo***

***Motion carried: 5 Aye, 0 Nay***

3. Discipline or Dismissal of Staff

***A motion was made by Anna Briscoe and seconded by Rich Marron that the Governing Board approve the discipline and/or dismissal of staff as discussed in closed session.***

***Voting Aye: Adamski, Briscoe, Doyle, Marron, Lullo***

***Motion carried: 5 Aye, 0 Nay***

I. NEXT MEETING

March 20, 2018 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Anna Briscoe and seconded by Rich Marron that the meeting be adjourned. All members voted Aye. Motion carried. President Lullo declared the meeting adjourned at 8:04 p.m.

Respectfully submitted,  
Kristin Menconi,  
Administrative Assistant

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President

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Secretary