

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, May 22, 2018

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 22nd day of May, 2018.

A. ROUTINE MATTERS

Roll Call

Present: Ron Lullo (District #210), Edie Adamski (District #157C), Jim Martin (District #161), Terry Doyle (District #114)

Members Absent: Anna Briscoe (District #159)

Staff Present: Sarah Rexroad, Director
Kristin Menconi, Administrative Assistant

Visitors Present: Judy Boyens, Supervisor
Marie Goulet, Principal, Mackay
Carolyn Brescia, Transportation Supervisor
Dawn Roiland, Teacher
Holly Kasper, Teacher
Emily Leitschuh, Teacher
Sandy Gardner, Physical Therapist
Peggy Grill, Occupational Therapist

B. PUBLIC COMMENT

C. CONSENT AGENDA

Acting on the recommendation of the Director, Terry Doyle moved, seconded by Edie Adamski for the Governing Board to ratify the Consent Agenda as follows:

1. Approval of the April 24, 2018, Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items
5. Approval of Renewal Contract for ProCare Therapy

Voting Aye: Adamski, Doyle, Martin, Lullo

Motion carried: 4 Aye, 0 Nay

D. REPORTS

1. Administrative Reports

a. ACCESS & Transportation- Carolyn Brescia

Ms. Brescia stated that the ACCESS eighth grade classes from Mokena Jr. High had step up day at Lincoln-Way Central on May 11th. They also had a going away party at Chicago Dough Company on May 18th. Ms. Brescia shared that the eighth graders will graduate on May 29th at Lincoln-Way Central. Ms. Brescia stated that at Anna McDonald the students attended a chorus presentation put on by Manhattan Jr. High. The students attended a Joliet Slammers game for a field trip. Ms. Brescia shared that at Wilson Creek the second graders held a Mother's Day Tea. The first graders went to Big Run Wolf Ranch in Lockport. Ms. Brescia shared the students had Olympic day last Friday. Next week, the second grade students have a picnic at the Round Barn park. Ms. Brescia

mentioned that the students also participated in a Special Education awareness day, where they felt quite special dressing up as super heroes. Transportation is transporting 565 students. Ms. Brescia stated that we are projecting transporting about 50 more students this summer for ESY than last year.

b. Mackay Center- Marie Goulet

Ms. Goulet shared that the science classes took a trip to Brookfield Zoo last week. A student will be graduating, and attending JJC where he will be joining the wrestling team. Ms. Goulet stated that to celebrate the students accomplishments, an awards night was held, which was very special and well attended. Ms. Goulet stated that the students at Mackay had a writing assignment in resource class. They explained how Mackay has benefited and impacted their lives in a positive way since attending.

c. Pioneer Grove & PSO- Sue Kaczmarczyk

Mrs. Rexroad shared that on May 4th there was a Mother's Day Tea at Pioneer Grove, where Mother's and students enjoyed a light meal and did a craft together. We had a very nice visit with the state Superintendent, Tony Smith, who came to Pioneer Grove to honor Nurse Nancy Antonini. Mrs. Rexroad stated that a graduation ceremony was held today for four eighth grade students, and one student who will be aging out.

d. SELF- Judy Boyens

Dr. Boyens stated that the students attended many field trips this past month. The kindergarteners went to the Oak Lawn Children's Museum, the first graders went to Plum Creek, the second graders went to Irons Oaks, and the eighth graders went to Olivet University. Dr. Boyens shared that the fifth graders had a step up day at Hickory Creek. The SELF picnic will be held at Main Park in Mokena on May 23rd. Dr. Boyens shared that we are very short staffed for ESY, and to please pass along to family and friends about the staffing opportunities this summer.

2. Finance Report

a. Review of Accounts

Mrs. Rexroad shared that we are right on target for expenditures. We are still billing non-member districts. Mrs. Rexroad stated that we will not need to pre-bill member districts to make payroll this summer.

b. Buildings and Grounds

Mrs. Rexroad shared that we have completed our custodial bid. ABM is the lowest qualifying bidder, and they have been our custodial company for many years.

c. Worker's Compensation

Mrs. Rexroad shared the options that our current broker presented to her. Mrs. Rexroad has received other options from a different broker with lower premiums. Mrs. Rexroad is recommending the Cooperative switch brokers.

d. Budget 2018-19

Mrs. Rexroad stated that Mr. Englert has the budget started. Mrs. Rexroad and Mr. Englert will present the budget to the member districts in July and August. Exact dates will be announced by next month.

3. Director's Report

a. Review of Advisory Committee Minutes – May 14, 2018

Mrs. Rexroad presented the minutes from the May 14, 2018, Advisory Meeting.

b. Staff & Classroom Update

Mrs. Rexroad reviewed the enrollment in the programs.

Pioneer Grove: 57
Mackay Center: 46
SELF: 28

ACCESS: 14
Transportation: 564

c. Technology Report

Mrs. Rexroad stated that Mr. Furgason has completed the Tyler registration for ESY. Mr. Furgason continues to work on VoiceOver IP, which will be in place by July 1st.

d. ESY Contracted Services

Mrs. Rexroad stated that we may have to contract services to staff ESY. We presently have contracts with three agencies to assist us. Mrs. Rexroad shared that Mrs. Kaczmarczyk also has interviews next week for open positions.

e. Staffing for 2018-19

Mrs. Rexroad shared that the Business Manager, Account Specialist/Bookkeeper, and Psychologist positions have been posted. The District 210 Agreements are in the packet for review, and will be on next month's agenda as an action item.

e. FMLA

There were none.

f. FOIA

Dylan Meyer, April 27, 2018, requesting an electronic copy of the LWASE District #843 current custodial cleaning services request.

Laurie Cook, April 27, 2018, requesting a PDF of the separation agreement for the business manager.

Heidy Holloway, April 30, 2018, requesting the previous bid proposal results for the custodial services. Bid results need to specify bidders name and prices. Also requesting monthly, annual cost, and a copy of the current contract for the custodial service.

E. CLOSED SESSION

A motion was made by Edie Adamski and seconded by Jim Martin to move to closed session at 7:35 p.m. for the purpose of discussing:

A. The appointment, employment, compensation, discipline, performance or dismissal of employees.

B. Litigation

OPEN SESSION

A motion was made by Terry Doyle and seconded by Edie Adamski to return to open session at 7:41 p.m. On voice vote the motion carried.

F. OLD BUSINESS

No old business.

G. NEW BUSINESS

No new business.

H. ACTION ITEMS

1. Worker's Compensation Broker Change

A motion was made by Edie Adamski and seconded by Jim Martin that the Governing Board terminate the broker agreement with Assurance and appoint Insurance Risk Managers: A Division of Troxell.

Voting Aye: Adamski, Doyle, Martin, Lullo

Motion carried: 4 Aye, 0 Nay

2. Custodial Bid

A motion was made by Terry Doyle and seconded by Jim Martin that the Governing Board approve the custodial services bid as presented.

Voting Aye: Adamski, Doyle, Martin, Lullo

Motion carried: 4 Aye, 0 Nay

3. Amended Administrative Contract

A motion was made by Jim Martin and seconded by Terry Doyle that the Governing Board approve the amended administrative contract for the Technology Coordinator.

Voting Aye: Adamski, Doyle, Martin, Lullo

Motion carried: 4 Aye, 0 Nay

I. NEXT MEETING

June 26, 2018 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Terry Doyle and seconded by Edie Adamski that the meeting be adjourned. All members voted Aye. Motion carried. President Lullo declared the meeting adjourned at 7:44 p.m.

Respectfully submitted,
Kristin Menconi,
Administrative Assistant

President

Secretary