

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, September 26, 2017

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 26th day September, 2017.

A. ROUTINE MATTERS

Roll Call

Present: Edie Adamski (District #157C), Dave Faber (District #161), Ron Lullo (District #210), Anna Briscoe (District #159), Terry Doyle (District #114) arrived at 7:11 p.m.

Staff Present: Sarah Rexroad, Director
Colleen Wronski, Business Manager
Kristin Menconi, Administrative Assistant

Visitors Present: Dawn Roiland, Teacher
Judy Boyens, Supervisor
Sue Kaczmarczyk, Principal, Pioneer Grove
Marie Goulet, Principal, Mackay Center
Carolyn Brescia, Transportation Supervisor

B. PUBLIC COMMENT

C. CONSENT AGENDA

Acting on the recommendation of the Director, Anna Briscoe moved, seconded by Edie Adamski for the Governing Board to ratify the Consent Agenda as follows:

1. Approval of the August 22, 2017, Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items
5. Approval of Policies

Voting Aye: Adamski, Briscoe, Faber, Lullo

Motion carried: 4 Aye, 0 Nay

D. REPORTS

1. Administrative Reports

a. ACCESS & Transportaon- Carolyn Brescia

Ms. Brescia stated that ACCESS had back to school night at Mokena Jr. High on August 31st. At Anna McDonald one of our students will be participating in the fifth grade musical on September 28th. Ms. Brescia mentioned that several students attended the ice cream social the evening of September 22nd that was hosted by the PTO. On September 16th, a fundraiser was held for one of the students at Anna McDonald, and her sibling at Wilson Creek. "Miracles for Molly and Madelyn," Day of Hope Fundraiser was held at Wilson Creek. The initial goal was to raise \$15,000. Over \$37,000 was raised for Juvenile Sandhoff Disease. Ms. Brescia stated that Transportation currently has 505 students. Traversa training is underway, and four of the eight one and a half hour trainings have been completed.

b. Mackay Center- Marie Goulet

Ms. Goulet mentioned that Mackay had one student withdraw this week, and another moved. However, four new students will start this week. Enrollment at Mackay is up to 37. Tomorrow the majority of the students are going for a team building activity at Camp Manitoqua. Forty parents, students, and community members came to the Mackay Open house last week. The students are also raising money for Hurricane Harvey victims. Some students volunteered for the Knights of Columbus tootsie roll drive for their community service hours. Starting next week a social work intern from the University of Chicago will be joining Mackay two days per week.

c. Pioneer Grove & PSO- Sue Kaczmarczyk

Mrs. Kaczmarczyk mentioned that she met with the police department, as well as the new deputy chief of Frankfort Fire Department preparing for the fire drill at Pioneer Grove last week. This week the students participated in picture day, a homecoming dance, and childhood cancer awareness day. The entire school will be going on a field trip to Konows Corn Maze on Thursday. Mrs. Kaczmarczyk stated that Ms. Roiland is coordinating a fundraising effort of items to be sent to Hurricane Harvey victims. Ten boxes have been filled so far. Art work has been displayed in the halls, and the students are studying artists from Russia this month. Mrs. Kaczmarczyk also mentioned that two students did move, and that Pioneer Grove may be acquiring another student from Manhattan. The PSO meeting was earlier in the month. They are planning a breakfast with Santa, a Valentine's dance, and possibly a roller skating event. The fundraiser for this year is selling coupon books. They are \$20, and the PSO keeps \$10 per book. The next PSO meeting will be in October.

d. SELF- Judy Boyens

Dr. Boyens mentioned that SELF has 29 students so far this year. Today the fourth graders went to a trip to the arboretum with the fourth grade MIS students. The Hickory Creek students have started after school activities. Today a student went to the fitness club, which was extremely nice. Some of the other students are participating in choir, technology club, and one student is a percussionist in a band. Eric Pistek planned a trip to Cantigny Park in Wheaton for the fifth graders on October 18th. SELF began using FastBridge for progress monitoring, and that has gone well.

2. Finance Report

Mrs. Wronski stated that we have billed for five months, so that we have cash in the bank. Mrs. Wronski mentioned that we have received notice that we should receive \$760,000 from the state. This year we budgeted for \$0 for personnel reimbursement, so this is money we were not anticipating. It will be divided into 22 equal payments. Mrs. Wronski stated that the lights in the gym at Pioneer Grove have old fixtures in them, and that they take about 15 minutes to warm up. A lighting company can replace all fixtures for \$4,300. We can get a rebate for \$3,000, and after six months the energy savings would pay for the remaining \$1,300. Mrs. Adamski inquired if we need other new lighting anywhere else, and while the rebates are still available. Mrs. Wronski will have the lighting company come back to get some different estimates at our buildings.

3. Director's Report

a. Review of Advisory Committee Minutes – September 11, 2017

Mrs. Rexroad presented the minutes from the September 11, 2017 Advisory Meeting.

b. Staff & Classroom Update

Mrs. Rexroad reviewed the enrollment in the programs.

Pioneer Grove:	53
Mackay Center:	34
SELF:	28
ACCESS:	14
Transportation:	504

c. Technology Report

Mr. Furgason has completed the recycling of our old equipment. All of the firewalls at Mackay and Pioneer Grove have been replaced. Mr. Furgason moved all technology equipment to the appropriate classrooms after some rooms were moved around at Pioneer Grove. He also has been busy setting up the technology at Mokena Junior High and Hickory Creek. Mrs. Briscoe mentioned that there were some nice chairs at Mokena Junior High that she thought the Coop may want. Dr. Boyens will go take a look at them to see if they could be of use.

- d. FMLA
There were none
- e. FOIA
Nathan Mihelich, August 24, 2017, requesting the email address of all teachers and administrators in the district.

E. CLOSED SESSION

A motion was made by Anna Briscoe and seconded by Terry Doyle to move to closed session at 7:34 p.m. for the purpose of discussing:

- A. The appointment, employment, compensation, discipline, performance or dismissal of employees.**
- B. Litigation**

OPEN SESSION

A motion was made by Edie Adamski and seconded by Dave Faber to return to open session at 7:54 p.m. On voice vote the motion carried.

F. OLD BUSINESS

No Old Business

G. NEW BUSINESS

No New Business

H. ACTION ITEMS

1. Issuance of Notice of Remedy
A motion was made by Anna Briscoe and seconded by Edie Adamski that the Governing Board approve the resolution authorizing the issuance of the Notice of Remedy as discussed in closed session.
Voting Aye: Adamski, Briscoe, Doyle, Faber, Lullo
Motion carried: 5 Aye, 0 Nay
2. Interagency Agreement for Herscher
A motion was made by Edie Adamski and seconded by Dave Faber that the Governing Board approve the agreement for Hearing Itinerant Services for Herscher.
Voting Aye: Adamski, Briscoe, Doyle, Faber, Lullo
Motion carried: 5 Aye, 0 Nay
3. Interagency Agreement for KASEC
A motion was made by Anna Briscoe and seconded by Edie Adamski that the Governing Board approve the agreement for Hearing Itinerant Services for KASEC.
Voting Aye: Adamski, Briscoe, Doyle, Faber, Lullo
Motion carried: 5 Aye, 0 Nay
4. Interagency Agreement for Southland Prep Charter High School
A motion was made by Anna Briscoe and seconded by Edie Adamski that the Governing Board approve the agreement for Transportation Services for Southland Prep Charter High School.
Voting Aye: Adamski, Briscoe, Doyle, Faber, Lullo

Motion carried: 5 Aye, 0 Nay

5. Acceptance of Gift

A motion was made by Edie Adamski and seconded by Terry Doyle that the Governing Board accept the gift of \$2,000 from Knights of Columbus.

Voting Aye: Adamski, Briscoe, Doyle, Faber, Lullo

Motion carried: 5 Aye, 0 Nay

6. Acceptance of Gift

A motion was made by Terry Doyle and seconded by Anna Briscoe that the Governing Board accept the gift of miscellaneous sensory equipment with an approximate value of \$700 donated by Amanda Schor.

Voting Aye: Adamski, Briscoe, Doyle, Faber, Lullo

Motion carried: 5 Aye, 0 Nay

I. NEXT MEETING

October 24, 2017 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Terry Doyle and seconded by Anna Briscoe that the meeting be adjourned. All members voted Aye. Motion carried. President Lullo declared the meeting adjourned at 8:00 p.m.

Respectfully submitted,
Kristin Menconi,
Administrative Assistant

President

Secretary