

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, September 25, 2018

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 25th day of September, 2018.

A. ROUTINE MATTERS

Roll Call

Present: Anna Briscoe (District #159), Edie Adamski (District #157C), Jim Martin (District #161), Terry Doyle (District #114)

Members Absent: Ron Lullo (District #210)

Staff Present: Sarah Rexroad, Director
Kristin Menconi, Administrative Assistant
Judy Boyens, Supervisor
Marie Goulet, Principal
Sue Kaczmarczyk, Principal
Carolyn Brescia, Supervisor
Dawn Roiland, Teacher

Visitors Present: Mike Turner, Resident

B. PUBLIC COMMENT

Mr. Mike Turner spoke as a member of the public. Mr. Turner mentioned that in 2015 the PSO raised the issue of getting a wheel chair swing put in at Pioneer Grove. Mr. Turner stated that a fundraiser to help raise funds for the swing was held in 2016 and over \$10,000 was raised, however, the money raised was not used for the swing due to the cost of installing the swing. Mr. Turner would like to ask the Governing Board to revisit this issue.

C. CONSENT AGENDA

Acting on the recommendation of the Director, Terry Doyle moved, seconded by Jim Martin for the Governing Board to ratify the Consent Agenda as follows:

1. Approval of the August 28, 2018, Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items
5. Approval of Policy

Voting Aye: Adamski, Briscoe, Doyle, Martin

Motion carried: 4 Aye, 0 Nay

D. REPORTS

1. Finance Report

a. Review of Accounts

Mrs. Rexroad shared that payroll and related benefits are down compared to last year at this time, which is to be expected with the budgeted decrease, and expenditures due to the closing of ACCESS programs. Accounts Payable expenditures are down compared to last year due to the timing of IDEA reimbursements to member districts. Mrs. Rexroad stated that tuition billing

revenue for 2018-19 is starting to come in, and cash balances are what we would expect at this time.

b. Audit

Mrs. Rexroad stated that the auditors were here at Pioneer Grove Thursday and Friday of last week, as well as Monday. We are waiting for the final report.

c. Reconciliation

Mrs. Rexroad stated the Reconciliation will be completed once we get our final AFR.

d. Worker's Compensation

Mrs. Rexroad shared that we received a refund check from Liberty Mutual.

e. Buildings and Grounds

Mrs. Rexroad mentioned that she and Mr. Englert have looked at some options for a new truck for Pioneer Grove. Mrs. Rexroad stated that to go through the state purchasing, it would be around \$33,000 with a plow. However, there is an 8-12 week delivery lag time, which would bring us into the winter season. Mrs. Rexroad stated that Frankfort 157C has offered a potential proposal for their used maintenance truck for \$10,000. Mrs. Rexroad stated that the truck would need some work, as well as a new plow. The Governing Board decided to have Mrs. Rexroad look into contracting snow removal for this winter at Pioneer Grove. Mrs. Rexroad shared that the New Lenox Park District is going to do Mackay parking lot maintenance. Mrs. Rexroad shared that we have an intergovernmental agreement with the New Lenox Park District, therefore, District #843 pays half of the cost for the parking lot maintenance.

2. Director's Report

a. Review of Advisory Committee Minutes – September 10, 2018

Mrs. Rexroad presented the minutes from the September 10, 2018, Advisory Meeting.

b. Program & Classroom Update

Mrs. Rexroad reviewed the budgeted enrollment for the programs.

Pioneer Grove:	50
Mackay Center:	42
SELF:	29
Transportation:	551

Transportation- Carolyn Brescia

Ms. Brescia stated that they are currently transporting 551 students. Evacuation drills will be held tomorrow, September 26th.

Mackay Center- Marie Goulet

Ms. Goulet shared that Mackay had their Open House a few weeks ago, which was very nice, and a well attended evening. Ms. Goulet stated that some students participated in the Knights of Columbus Tootsie Roll Drive last week. Ms. Goulet shared that they had their annual fire drill, and the students have begun the Sandy Hook Promise "Start with Hello" week.

Pioneer Grove & PSO- Sue Kaczmarczyk

Mrs. Kaczmarczyk stated that they had their annual Back to School Picnic on September 16th. They had food trucks, a pony, a fire truck, and there was a great turnout. Mrs. Kaczmarczyk shared that enrollment is at 50 currently, a new student is starting next week, and four potential students may be starting soon. Mrs. Kaczmarczyk mentioned that the Homecoming dance for junior high and high school students will be held on September 27th.

SELF- Judy Boyens

Dr. Boyens stated that all students have finished FastBridge testing. Dr. Boyens and Ms. Goulet purchased a character education and in school suspension online curriculum called Suite 360 and

ISS360. Dr. Boyens shared that incentives to keep students on the right track are offered to the students on Fridays. So far the student's favorite is the ice cream social. Dr. Boyens mentioned that the students have made rice socks to use as a sensory tool to keep at their desks.

c. Technology Report

Mrs. Rexroad stated that Mr. Furgason is working on ordering the replacement desktop and laptops for the replacement plan. Mr. Furgason is also researching the cost of connecting the Pioneer Grove PA system to the VoiceOver IP phone system.

d. FMLA

There were none.

e. FOIA

There were none.

E. CLOSED SESSION

A motion was made by Terry Doyle and seconded by Anna Briscoe to move to closed session at 7:47 p.m. for the purpose of discussing:

A. The appointment, employment, compensation, discipline, performance or dismissal of employees.

B. Litigation

OPEN SESSION

A motion was made by Terry Doyle and seconded by Anna Briscoe to return to open session at 8:15 p.m. On voice vote the motion carried.

F. OLD BUSINESS

Mrs. Rexroad stated that the fundraiser in 2016 that was held to help pay for the costs of the wheel chair swing, was also fundraising for other items that the PSO was interested in purchasing. The Governing Board discussed the other potential costs, and issues that were involved with installing the swing. Mrs. Rexroad is going to revisit the costs for the wheel chair swing, and other possible options that are similar to the wheel chair swing.

G. NEW BUSINESS

H. ACTION ITEMS

1. Acceptance of Gift from Knights of Columbus

A motion was made by Jim Martin and seconded by Terry Doyle that the Governing Board approve the donation of \$672.02

Voting Aye: Adamski, Briscoe, Doyle, Martin

Motion carried: 4 Aye, 0 Nay

2. Approval of the Interagency Agreement with Flossmoor School District #161

A motion was made by Jim Martin and seconded by Terry Doyle that the Governing Board approve the agreement as presented.

Voting Aye: Adamski, Briscoe, Doyle, Martin

Motion carried: 4 Aye, 0 Nay

3. Approval of the Interagency Agreement with Joliet Public School District #86.

A motion was made by Jim Martin and seconded by Terry Doyle that the Governing Board approve the agreement as presented.

Voting Aye: Adamski, Briscoe, Doyle, Martin

Motion carried: 4 Aye, 0 Nay

4. Approval of the Interagency Agreement with Joliet Township High School District #204

A motion was made by Jim Martin and seconded by Terry Doyle that the Governing Board approve the agreement as presented.

Voting Aye: Adamski, Briscoe, Doyle, Martin

Motion carried: 4 Aye, 0 Nay

5. Approval of the Amendment to Itinerant Technical Supervision Agreement
A motion was made by Jim Martin and seconded by Terry Doyle that the Governing Board approve the agreement as presented.

Voting Aye: Adamski, Briscoe, Doyle, Martin

Motion carried: 4 Aye, 0 Nay

6. Approval of the Mackay Parking Lot Agreement
A motion was made by Jim Martin and seconded by Terry Doyle that the Governing Board approve Option A for the Mackay parking lot maintenance.

Voting Aye: Adamski, Briscoe, Doyle, Martin

Motion carried: 4 Aye, 0 Nay

I. NEXT MEETING

October 23, 2018 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Anna Briscoe and seconded by Jim Martin that the meeting be adjourned. All members voted Aye. Motion carried. President Pro-Tem Adamski declared the meeting adjourned at 8:34.

Respectfully submitted,
Kristin Menconi,
Administrative Assistant

President

Secretary