

**Lincoln-Way Area Special Education  
Joint Agreement District 843**

Advisory Committee Meeting Minutes  
Lincoln-Way Area Special Education Administrative Center  
601 Willow Street  
Frankfort, IL 60423  
January 8, 2018

A. Roll Call

Dr. Tingley called the meeting to order at 9:01 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Maura Zinni (District #157C); Dr. Omar Castillo (District #159); Dr. Scott Tingley (District #210); Mr. Russell Ragon (District #114); Mrs. Barbara Rains (District #161)  
Also present: Mrs. Sarah Rexroad, Director of District #843  
Colleen Wronski, Business Manager  
Kristin Menconi, Administrative Assistant

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - December 11, 2017

*Mr. Ragon moved, seconded by Dr. Castillo that the Committee approve the minutes of the regular meeting held on December 11, 2017.*

*Voting Aye: Mr. Ragon, Dr. Castillo, Dr. Zinni, Dr. Tingley, Mrs. Rains*

*Motion carried: 5 Aye, 0 Nay*

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Wronski stated that she has not updated the finances because our bookkeeper has been out of the office. She mentioned that we have billed 10 months so far. All member districts will receive an EPA credit based on the transportation invoices.

b) *Transportation*

Mrs. Wronski stated that she is working on the head count for the next bill. Those bills should be out next week. Dr. Tingley asked where we are with transportation and District #122. Mrs. Rexroad mentioned that District #843 gave District #122 notice in June of 2017 that we were exercising our right to opt out of the agreement regarding transportation services effective July 1, 2018. Dr. Tingley asked for a copy of the letter that was sent to District #122 and suggested a follow up with them.

c) *Buildings and Grounds*

Nothing to report.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad mentioned that the Governing Board accepted a gift of a bus and approved the lease for a new bus.

b) *Staff and Program Update*

Mrs. Rexroad stated that Pioneer Grove is at 55, Mackay 41, SELF 31, ACCESS 14, and Transportation 550 for enrollment.

c) *Technology Report*

Mrs. Rexroad stated that Mr. Furgason has been working on the VoiceOver IP and reconciling our inventory. Mr. Furgason is also working on our website, which Mrs. Rexroad anticipates being updated by the end of January.

d.) *Discontinuance of Service (By-Laws 4.06)*

Mrs. Rexroad mentioned as a reminder that all member district's need to send letters with their plans for next school year.

E. CLOSED SESSION

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

February 12, 2018 – 9:00 a.m.

I. ADJOURNMENT

*Dr. Zinni moved, seconded by Dr. Castillo that the meeting be adjourned.*

*Voting Aye: Mr. Ragon, Dr. Castillo, Dr. Zinni, Dr. Tingley, Mrs. Rains*

*Motion carried: 5 Aye, 0 Nay*

Chairman Tingley declared the meeting adjourned at 9:10 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843