

**Lincoln-Way Area Special Education  
Joint Agreement District 843**

Advisory Committee Meeting Minutes  
Lincoln-Way Area Special Education Administrative Center  
601 Willow Street  
Frankfort, IL 60423  
September 10, 2018

A. Roll Call

Dr. Tingley called the meeting to order at 9:02 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Scott Tingley (District #210); Mr. Russell Ragon (District #114);  
Dr. Don White (District #159); Dr. Maura Zinni (District #157C)  
Also present: Mrs. Sarah Rexroad, Director of District #843  
Kristin Menconi, Administrative Assistant

Members Absent: Mrs. Barb Rains (District #161)

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - August 13, 2018

*Dr. Zinni moved, seconded by Dr. White that the Committee approve the minutes of the regular meeting held on August 13, 2018.*

*Voting Aye: Mr. Ragon, Dr. Tingley, Dr. White, Dr. Zinni*

*Motion carried: 4 Aye, 0 Nay*

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Rexroad stated that payroll and related benefits are down compared to last year, which is expected with the budgeted decrease in expenditures due to closing the ACCESS program. Mrs. Rexroad mentioned that accounts payable expenditures are down compared to last year due to the timing of IDEA reimbursements to member districts. Mrs. Rexroad shared that tuition billing revenue for 2018-19 is starting to come in, and cash balances are what would be expected at this time.

b) *Audit*

Mrs. Rexroad mentioned that the audit is scheduled for September 20<sup>th</sup> and 21<sup>st</sup>. Staff is in the process of gathering materials for the auditors.

c) *Reconciliation*

Mrs. Rexroad stated that reconciliation should follow the audit in October.

d) *Worker's Compensation*

Mrs. Rexroad stated that we received a refund check for \$79,645.00. Mrs. Rexroad mentioned that there could be additional funds based on how we should not have had the MOD number that we did last year.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad stated that the Governing Board approved the 2018-19 budget, and the interagency agreements for vision, braille, and orientation and mobility services.

b) *Staff & Program Update*

Mrs. Rexroad stated that Pioneer Grove is at 50 students, SELF 27 students, Mackay 41 students and Transportation 545 students.

c) *Technology Report*

Mrs. Rexroad stated Mr. Furgason has been working on getting desktops and laptops replaced.

d.) *Intergovernmental Agreements*

Mrs. Rexroad mentioned that the district has received phone calls for a student from Joliet Township High School to potentially attend Mackay, an Orland Park student to attend Pioneer Grove, and an Iroquois County student to attend Pioneer Grove. Mrs. Rexroad stated that she was contacted by Robin Latman from Homewood-Flossmoor for some vision services.

e.) *Transportation*

Mrs. Rexroad stated that staff has been working on some rerouting. Transportation has had some last minute resignations from a few drivers and monitors. However, a few drivers and monitors are in the hiring process. Dr. Tingley recommended putting together an operational plan for transportation. Mrs. Rexroad stated she and Ms. Brescia have started working on one.

f.) *Policies*

Mrs. Rexroad stated that she will be bringing the Narcan policy to the Governing Board for approval. Mrs. Rexroad and Ms. Antonini completed the Narcan training.

E. CLOSED SESSION

*No items for closed.*

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

October 15, 2018 – 9:00 a.m.

I. ADJOURNMENT

*Mr. Ragon moved, seconded by Dr. White that the meeting be adjourned.*

*Voting Aye: Mr. Ragon, Dr. Tingley, Dr. White, Dr. Zinni*

*Motion carried: 4 Aye, 0 Nay*

Dr. Tingley declared the meeting adjourned at 9:22 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843