

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Area Special Education Administrative Center
601 Willow Street
Frankfort, IL 60423
March 11, 2019

A. Roll Call

Dr. Rains called the meeting to order at 9:01 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Barbara Rains (District #161); Mr. Russell Ragon (District #114)
Dr. Don White (District #159); Dr. Maura Zinni (District #157C); Dr. Scott Tingley (District #210)

Also present: Mrs. Sarah Rexroad, Director of District #843
Kristin Hopkins, Administrative Assistant

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - February 11, 2019

Dr. Zinni moved, seconded by Dr. Tingley that the Committee approve the minutes of the regular meeting held on February 11, 2019.

Voting Aye: Mr. Ragon, Dr. Rains, Dr. Tingley, Dr. White, Dr. Zinni

Motion carried: 5 Aye

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Rexroad stated that the fuel line is low because District 210 did not send the bill this month. Tuition is down as expected compared to last year as a result of the ACCESS program. Mrs. Rexroad shared that our worker's compensation premium refund of \$189,305 was received this month. Mrs. Rexroad mentioned that district refunds were paid in February, which is what is causing the overall February 2019 expenditures to be so much higher than last year. Mrs. Rexroad stated that Mr. Englert suggested that the districts try to expend all IDEA funds this fiscal year and submit their expenditure reports sooner than later. Mrs. Rexroad mentioned that she will be looking to add an additional 100 hours to Mr. Englert's contract.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad shared that the following items were approved by the Governing Board.

- A gift from the Knights of Columbus in the amount of \$2,200.
- An agency agreement with Delta-T Group that will help the district to fill our open paraprofessional positions.
- The transportation agreement with New Lenox District #122.
- The auditor agreement with Evans, Marshal & Pease P.C.
- An employee resignation agreement.

b) *Staff & Program Update*

Mrs. Rexroad stated that Pioneer Grove is at 58 students, SELF 31 students, Mackay 48 students, and Transportation 578 students.

Mrs. Rexroad shared that a teacher put in her intent to retire four year notice this week. Mrs. Rexroad shared that negotiations with the unions will begin once their training has been complete.

c.) *Technology Report*

Mrs. Rexroad stated that Mr. Furgason has been distributing computers at our buildings. Mrs. Rexroad shared that Mr. Furgason has been getting quotes for the Pioneer Grove and Mackay camera systems, and walkthroughs have begun to take place.

d.) *Transportation*

Mrs. Rexroad stated that the New Lenox District #122 agreement was approved. Mrs. Rexroad shared that we sent out an RFP for our bus leases to three companies. The proposals are due on March 15, 2019.

e.) *Infinitec Agreement*

Mrs. Rexroad shared that the Directors of the member districts are still interested in continuing the agreement with Infinitec. They have utilized these services and trainings consistently.

f.) *Revised School Calendars*

Mrs. Rexroad stated that the last day of school to be May 30, 2019.

e.) *Salary Increases for 2019-20*

Mrs. Rexroad and the Advisory Committee discussed what future wage increases may look like in order to meet the minimum requirements.

E. CLOSED SESSION

A motion was made by Dr. Zinni and seconded by Dr. White to move to closed session at 9:36 a.m. for the purpose of discussing:

1. The appointment, employment, compensation, or dismissal of specific employees of the Cooperative.
2. Litigation

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

April 8, 2019 – 9 am

I. ADJOURNMENT

Dr. Tingley moved, seconded by Mr. Ragon that the meeting be adjourned.

Voting Aye: Mr. Ragon, Dr. Rains, Dr. Tingley, Dr. White, Dr. Zinni

Motion carried: 5 Aye, 0 Nay

Dr. Rains declared the meeting adjourned at 9:32 a.m.

Respectfully submitted by:

Kristin Hopkins

Administrative Assistant, District #843