

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Area Special Education Administrative Center
601 Willow Street
Frankfort, IL 60423
May 13, 2019

A. Roll Call

Dr. Rains called the meeting to order at 9:03 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Barbara Rains (District #161); Mr. Russell Ragon (District #114)
Dr. Don White (District #159); Dr. Maura Zinni (District #157C); Dr. Scott Tingley (District #210)

Also present: Mrs. Sarah Rexroad, Director of District #843
Kristin Hopkins, Administrative Assistant

Visitors present: Crystal Drew, Transportation Supervisor

B. PUBLIC COMMENT

Mrs. Rexroad introduced the new Transportation Supervisor, Crystal Drew, to the Advisory Committee.

C. APPROVAL OF MINUTES - REGULAR MEETING - April 8, 2019

Dr. White moved, seconded by Dr. Zinni that the Committee approve the minutes of the regular meeting held on April 8, 2019.

Voting Aye: Mr. Ragon, Dr. Rains, Dr. Tingley, Dr. White, Dr. Zinni

Motion carried: 5 Aye

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Rexroad stated that balances look good and in line with the overall budget. Mrs. Rexroad mentioned that pre-bills went out for 2019-20 for buildings and grounds and transportation only. Mrs. Rexroad stated that ED fund bills will go out later this summer. Mrs. Rexroad shared that IDEA claims are better since more submissions have come in. Mrs. Rexroad wanted to remind the member districts that IDEA is switching back to each district next year with District #843 reporting any carryover to ISBE to be added to their grants next year.

b) *Buildings and Grounds*

Mrs. Rexroad stated that we contracted Eternally Green this year for snow removal. Mrs. Rexroad would recommend continuing with their services for the 2019-20 school year.

c) *Worker's Compensation*

Mrs. Rexroad mentioned that we are in the renewal process and waiting on final paperwork. Our current premium is \$575,000. We are expecting a decrease in premium of \$79,000. Mrs. Rexroad stated that the relationship with Brickstreet has been a positive one.

d) *Maintenance of Effort*

Mrs. Rexroad shared that Maintenance of Effort is complete for all districts.

e) *IDEA Grant*

Mrs. Rexroad stated that if any districts have any amendments or need an extension, it should be completed as soon as possible, but definitely by the end of May.

f) *Financial Software*

Mrs. Rexroad shared that we are still using STI for our financial software. Mrs. Rexroad mentioned that SDS Software came in for a presentation and Skyward will be presenting to us next week.

g) Salary Increase Plan

Mrs. Rexroad stated that she and Mr. Englert have been working on different scenarios for the mandatory minimum wage increase by January 2025.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad shared that the following items were approved by the Governing Board

- Amended school calendar for 2018-19
- The security equipment and installation for cameras at Pioneer Grove and Mackay.
- Operations and Maintenance Agreement with District #210
- Summer work hours for administrative staff.
- Approval of Transportation Supervisor contract.
- Staffing recommendations of full time OT and part-time teacher.
- Dismissal of bus monitor.

b) *Staff & Program Update*

Mrs. Rexroad stated that Pioneer Grove is at 59 students, SELF 34 students, Mackay 51 students, and Transportation 588 students. Mrs. Rexroad mentioned that pending student enrollment numbers for the fall, we may need to open another AIM classroom.

c.) *Technology Report*

Mrs. Rexroad stated that the set up and distribution of computers is almost complete. Mr. Furgason has been working on transportation call flow issues, as well as state testing. Mr. Furgason is scheduling the installation of the security cameras with Knight Security.

d.) *ESY*

Mrs. Rexroad mentioned that we are in good shape for ESY. We are still in need of speech services for Grand Prairie and OT services for Pioneer Grove. We also need about 10 paraprofessionals at Pioneer Grove.

E. CLOSED SESSION

No closed session.

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

June 10, 2019 – 9 am

I. ADJOURNMENT

Dr. White moved, seconded by Mr. Ragon that the meeting be adjourned.

Voting Aye: Mr. Ragon, Dr. Rains, Dr. Tingley, Dr. White, Dr. Zinni

Motion carried: 5 Aye, 0 Nay

Dr. Rains declared the meeting adjourned at 9:27 a.m.

Respectfully submitted by:

Kristin Hopkins

Administrative Assistant, District #843