

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Area Special Education Administrative Center
601 Willow Street
Frankfort, IL 60423
November 5, 2018

A. Roll Call

Dr. Rains called the meeting to order at 9:01 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Barbara Rains (District #161); Mr. Russell Ragon (District #114)
Dr. Don White (District #159); Dr. Maura Zinni (District #157C)
Also present: Mrs. Sarah Rexroad, Director of District #843

Members Absent: Dr. Scott Tingley (District #210)

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - October 15, 2018

Dr. White moved, seconded by Dr. Zinni that the Committee approve the minutes of the regular meeting held on October 15, 2018.

Voting Aye: Mr. Ragon, Dr. Rains, Dr. White, Dr. Zinni

Motion carried: 4 Aye

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Rexroad stated that the grants were approved by ISBE. Mr. Rexroad mentioned that MOE has been resolved, and the grants were approved with the July 1st date. Mrs. Rexroad stated that the carry over amounts should be coming out this week.

b) *Audit*

Mrs. Rexroad mentioned that the audits are almost complete, but the auditors are waiting for corrected TRS reports. Once the TRS reports are corrected, the audit will be submitted.

c) *Reconciliation*

Mrs. Rexroad stated Mr. Englert expects the refunds to be out before the end of the month.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad mentioned that the Governing Board approved the snow removal contract with Green Effects. The Governing Board approved the interagency agreement with Momence School District to complete a hearing evaluation.

b) *Staff & Program Update*

Mrs. Rexroad stated that Pioneer Grove is at 54 students, SELF 27 students, Mackay 41 students, and Transportation 556 students.

c) *BCBA Position*

Mrs. Rexroad stated that she has a draft proposal for this full time position for the remainder of the school year. The position would support the SELF program, and be available for behavior consultation to the member districts. Mrs. Rexroad is confident that we can add this position without this adding any costs or increasing tuition.

d.) *Technology Report*

Mrs. Rexroad stated that Mr. Furgason is preparing to order desktops and laptops to replace older ones. Mrs. Rexroad shared that Mr. Furgason has been working on the Pioneer Grove PA system connecting to the new VoiceOver IP phone system. He has been gathering information regarding costs to repair compared to the costs to replace. Mr. Furgason has provided quotes for this project. Mrs. Rexroad provided a packet explaining the computer lifecycles, and the information regarding replacing the PA System.

e.) *Transportation*

Mrs. Rexroad stated that we are being audited for the EPA rebate that we received last year.

f.) *Buildings and Grounds*

Dr. Zinni inquired about the parking lot at Pioneer Grove. Mrs. Rexroad thought it was in the ballpark of \$180,000. Mrs. Rexroad will have Mr. Englert gather some newer information.

E. CLOSED SESSION

No items for closed.

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

January 14, 2019 – 9am

I. ADJOURNMENT

Dr. Zinni moved, seconded by Dr. White that the meeting be adjourned.

Voting Aye: Mr. Ragon, Dr. Rains, Dr. White, Dr. Zinni

Motion carried: 4 Aye, 0 Nay

Dr. Rains declared the meeting adjourned at 9:23 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843