

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Area Special Education Administrative Center
601 Willow Street
Frankfort, IL 60423
October 15, 2018

A. Roll Call

Mrs. Rains called the meeting to order at 9:02 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Scott Tingley (District #210); Mrs. Barbara Rains (District #161);
Dr. Don White (District #159); Dr. Maura Zinni (District #157C)
Also present: Mrs. Sarah Rexroad, Director of District #843
Kristin Menconi, Administrative Assistant

Members Absent: Mr. Russell Ragon (District #114)

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - September 10, 2018

Dr. Zinni moved, seconded by Dr. White that the Committee approve the minutes of the regular meeting held on September 15, 2018.

Voting Aye: Dr. Tingley, Dr. White, Dr. Zinni

Motion carried: 3 Aye, 1 Abstain

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Rexroad stated that revenue is down due to the following: timing of tuition billing vs. member district board meeting dates, has resulted in timing differences of collection of revenue from the member districts. Mrs. Rexroad mentioned that Mr. Englert believes the member districts were billed at the end of June in 2017 for the 2017-18 tuition. State revenue is down because last year the Cooperative received both categorical funds that the state owed from the prior year, in addition to the normal base funding minimum allocation. However, this year the Cooperative is only receiving the base funding minimum calculation. Mrs. Rexroad shared that federal revenue is down because the Cooperative paid out more IDEA Funds in summer of 2017 vs. this past summer. Mrs. Rexroad shared that expenditures are down. Salaries are down as expected, and the equipment line is down due to vehicle purchases the prior year. Mrs. Rexroad stated that TRS is up slightly due to retiree penalties. Mr. Englert will be getting the 2017-18 refund calculations for the reconciliation process out to the member districts soon.

b) *Audit*

Mrs. Rexroad mentioned that the audits are almost complete, but the auditors are waiting for corrected TRS reports. Once the TRS reports are corrected, the audit will be complete.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad mentioned that the Governing Board approved a donation check from the Knights of Columbus. The Governing Board approved Interagency Agreements for Vision,

O&M, and Braille services. Mrs. Rexroad stated that the Governing Board also approved the Mackay parking lot maintenance.

b.) *Staff & Program Update*

Mrs. Rexroad stated that Pioneer Grove is at 53 students, SELF 28 students, Mackay 41 students, and Transportation 556 students.

c.) *Technology Report*

Mrs. Rexroad stated that Mr. Furgason has been working on ordering desktops and laptops to replace all older ones. Mrs. Rexroad shared that Mr. Furgason has been working on the Pioneer Grove PA system connecting to the new VoiceOver IP phone system. Mrs. Rexroad and Mr. Furgason will be looking over some quotes for this project.

d.) *Transportation*

Mrs. Rexroad mentioned that they have been working on some rerouting for District #122. Mrs. Rexroad will be reaching out to District #122 about provision of transportation services beyond this school year and formalizing an agreement.

e.) *Buildings and Grounds*

Mrs. Rexroad stated that she is getting some snow removal quotes for this winter season, for Pioneer Grove parking lots, as well as the Mackay Center sidewalks.

f.) *November Meeting Date*

The next meeting will be on November 5, 2018.

E. CLOSED SESSION

No items for closed.

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

November 5, 2018 – 9:00 a.m.

I. ADJOURNMENT

Dr. Zinni moved, seconded by Dr. White that the meeting be adjourned.

Voting Aye: Mrs. Rains, Dr. Tingley, Dr. White, Dr. Zinni

Motion carried: 4 Aye, 0 Nay

Mrs. Rains declared the meeting adjourned at 9:24 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843