

**Lincoln-Way Area Special Education  
Joint Agreement District 843**

Advisory Committee Meeting Minutes  
Lincoln-Way Central High School  
1801 E. Lincoln Highway  
New Lenox, IL 60451  
October 11, 2011

I. ROLL CALL:

Chairman Wyllie called the meeting to order at 8:30 a.m. in the Lincoln-Way Central High School boardroom.

Roll call was taken.

Members present: Mr. Howard Butters (District #114); Mrs. Barbara Rains (District #161); Dr. Michael Sass (District #122); Mr. Steve Stein (District #159); Dr. Lawrence Wyllie (District #210)

Member absent: Mr. Thomas Hurlburt (District #157C)

Also present: Dr. Sally Bintz, Director of District #843

Mr. Craig Englert, Assistant Director for Finance and Operations, District #843

II. VISITORS TO BE HEARD

III. APPROVAL OF MINUTES - REGULAR MEETING FOR SEPTEMBER 6, 2011

*Dr. Sass moved, seconded by Mr. Stein, that the Committee approve the minutes of the regular meeting held on September 6, 2011.*

*Voting Aye: Mr. Butters, Mrs. Rains, Dr. Sass, Mr. Stein, Dr. Wyllie*

*Motion carried: 5 Aye, 0 Nay*

IV. PROGRAMS AND INITIATIVES

Dr. Bintz provided information about the various activities that take place in the Pioneer Grove Educational Center. She provided pictures of the quarterly dance that occurred on September 28, 2011 for students in grades 7 to 12 in the elementary and high school Adapted Instruction, SCII, and out of district placements. This event is extremely popular with the students, parents, and staff who organize and help with the dances. Dr. Bintz also commented on the recent use of the Transition House by the District 114 Board. Mr. Butters expressed his appreciation to Dr. Bintz and Mr. Englert for the cooperation of District 843 for this event.

V. SPECIAL EDUCATION

5.01 Financial Update

Mr. Englert reviewed the financial report for the month of September and provided a graph of projected cash balances. He highlighted the month of November where there is a very low cash balance projected. Mr. Englert spoke about the different board cycles for payment of their tuition bills to the Cooperative. He announced that the Cooperative will now prepare the tuition bills to be distributed by the 20<sup>th</sup> of the month for payment so there will be adequate time for processing the bills for payment to the Cooperative (example: bills will be sent out October 20 for payment on December 1). Mr. Englert will discuss this change with the district business managers.

5.02 Parent University

Parent University will take place on Saturday, November 5, 2011 at the Pioneer Grove Educational Center. Several of the districts have agreed to highlight information regarding this event on their websites.

5.03 Five Year Building Plan Review

Dr. Bintz informed the Superintendents that she wanted to present a reconfiguration of the information for the Cooperative's Five Year Building Plan that was previously discussed with the

Advisory Committee. Mr. Englert highlighted several items that were critical for the function and safety of the buildings located in the Cooperative. Dr. Bintz stated that she was seeking feedback with regard to the areas of concern prior to taking the recommended plan to the Governing Board. Mr. Englert indicated that he would look into the possibility of obtaining an energy efficiency grant. Dr. Bintz stated that she would bring the Five Year Building Plan back to the Advisory Committee for discussion next month.

5.04 Aligned School Calendars

Dr. Bintz reported that the Governing Board asked her to address the Advisory Committee about the possibility of more closely aligning the individual school calendars. Dr. Wyllie indicated that his calendar usually presents a challenge to the other districts in terms of the days of attendance around the end of December. However, he stated that the Advisory Committee would look at the Governing Board's request.

5.05 Joint Boards of Education Meeting – February 6, 2012

Dr. Bintz indicated that the Joint Boards of Education Meeting is now scheduled for February 6, 2012.

5.05 MIS Building Plans

Dr. Bintz provided information regarding recent discussions she had with Superintendent Stein from District 159 with regard to a long term vision for the Cooperative programs. The subject of the discussions surrounded the initial proposal for the Cooperative usage of Mokena Intermediate School as an alternative educational site for students with behavioral and emotional disabilities. Discussion took place among the Superintendents and Dr. Bintz regarding this topic. It was determined that Dr. Bintz should keep in discussion with District 159 and advise the Advisory Committee.

5.05 Administration Reorganization

Dr. Bintz reported that District 122 recently asked permission to employ a Cooperative Supervisor that had previously worked for that district due to the recent resignation of the District 122 PPS Director. The Cooperative supervisor has returned to District 122. As a result of that change, Dr. Bintz found it necessary to realign and add to the current supervisory staff responsibilities in order to cover the classrooms that were assigned to the outgoing supervisor. At this time of year, it would not be possible to find a supervisor with the experience to work with the student population involved as a result of this change.

VI. OLD BUSINESS

6.01 Emergency School Closing Phone Tree

Dr. Wyllie provided the final version of the emergency closing calling tree for 2011-2012.

VII. NEW BUSINESS

7.01 New STEP Class at MIS

Dr. Bintz provided the background information regarding establishing an additional STEP class at Mokena Intermediate School for students from who would more appropriately fit in the STEP Class than the classrooms they presently attend. Dr. Bintz indicated that to add this class would involve a \$700 yearly increase for each student currently in the Cooperative's STEP classes.. The Superintendents were in agreement that the STEP Class at MIS should be started as soon as possible.

7.02 Program Reconciliation

Mr. Englert provided the Superintendents with a summary of their individual 2010-2011 program reconciliation.

VIII. NEXT MEETING DATE: November 8, 2011 at 8:30 a.m.

XIV. ADJOURNMENT

*Mr. Stein moved, seconded by Mrs. Rains, that the meeting be adjourned.*

*Voting Aye: Mr. Butters, Mrs. Rains, Dr. Sass, Mr. Stein, Dr. Wyllie*  
*Motion carried: 5 Aye, 0 Nay*

Chairman Wyllie declared the meeting adjourned at 9:33 a.m.

Respectfully submitted by:  
Cheryl A. Della Penna  
Administrative Assistant, District #843