

**LINCOLN-WAY AREA SPECIAL EDUCATION  
Joint Agreement District 843**

**MINUTES**

**Regular Meeting, August 18, 2011**

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 18th day August 2011.

**I. CALL TO ORDER**

The meeting was called to order by President Katherine Moore at 7:00 p.m.

**II. ROLL CALL**

Present: Timothy Doyle (District #114), James Gast (District #210), Susan Gillooley (District #122); Mary Kenny (District #161), Katherine Moore (District #159); Patrick Usher (District #157C)

Staff Present: Dr. Sally H. Bintz, Director  
Craig Englert, Assistant Director for Finance and Operations  
Cheryl Della Penna, Administrative Assistant  
Holly Kasper, Lincoln-Way Area Special Education Association  
Liz Gillespie, District 843 teacher  
Dawn Roiland, District 843 teacher

**III. APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 21, 2011**

***A motion was made by Mary Kenny and seconded by Susan Gillooley to approve the minutes of the Regular Meeting of July 21, 2011.***

***Voting Aye: Doyle, Gast, Gillooley, Kenny, Moore, Usher***

***Motion carried: 6 Aye, 0 Nay***

**IV. RECESS MEETING AND CONVENE PUBLIC HEARING ON BUDGET**

***A motion was made by Timothy Doyle and seconded by Mary Kenny to recess the meeting and convene a Public Hearing on the 2011-2012 budget.***

***Voting Aye: Doyle, Gast, Gillooley, Kenny, Moore, Usher***

***Motion carried: 6 Aye, 0 Nay***

The Public Hearing meeting was convened by President Moore at 7:02 p.m.

**ROLL CALL**

Present: Timothy Doyle (District #114), James Gast (District #210), Susan Gillooley (District #122); Mary Kenny (District #161), Katherine Moore (District #159); Patrick Usher (District #157C)

Board President Moore asked if the Governing Board members wanted to make any comments. There were no Governing Board member comments. Governing Board President Moore asked if there were any public comments. Hearing none, President Moore asked for a motion to adjourn the Hearing.

***A motion was made by Susan Gillooley and seconded by Patrick Usher to close the Public Hearing on the 2011-2012 budget.***

***Voting Aye: Doyle, Gast, Gillooley, Kenny, Moore, Usher***

***Motion carried: 6 Aye, 0 Nay***

The Public Hearing was closed at 7:05 p.m.

V. REGULAR MEETING RECONVENED

The regular meeting was reconvened by President Moore at 7:05 p.m.

ROLL CALL

Present: Timothy Doyle (District #114), James Gast (District #210), Susan Gillooley (District #122); Mary Kenny (District #161), Katherine Moore (District #159); Patrick Usher (District #157C)

VI. PUBLIC COMMENT

There were no comments.

VII. REPORTS

A. Treasurer's Report – Financial and Payables

Mr. Englert reviewed the Treasurer's Report with the Governing Board.

B. Review of Advisory Committee Minutes

The August Advisory Committee Meeting was cancelled.

C. Director's Report

1. *Parent Advisory Council*

Dr. Bintz stated that the Parent Advisory Council continues to focus on parent mentoring and the Parent University. Pamphlets will be distributed at many of the school districts during their open house meetings to encourage parents to attend the Parent University and PLASE meetings.

2. *Opening of School*

Dr. Bintz indicated that Opening Day for the Cooperative took place on August 15, 2011 at Lincoln-Way East High School. She thanked Mrs. Kenny, Mr. Gast, and Mrs. Moore for attending the opening day. Dr. Bintz provided the Governing Board with a report and video clips of the activities that took place during the morning of the opening day.

3. *Special Education Directors' Conference*

Dr. Bintz reported on the Special Education Directors' Conference that took place in Peoria. She indicated there were mixed reviews about the information available at the conference.

4. *ESY Report*

Dr. Bintz stated that the ESY program continues to have very good outcomes with steady enrollment. She expressed her appreciation to District 157C for their hospitality and making available space in the Grand Prairie School for the Cooperative classes. In the future, the Director may need to seek available space within one or more of the school districts to facilitate the ESY program due to the fact the Mackay Center is not able to accommodate the increasing ESY enrollments.

5. *Program and Staff Update*

Dr. Bintz indicated that the Cooperative classrooms are growing. The classes are good size and fully staffed. The Clinic is now receiving students at Cherry Hill School. Discussion took place regarding the Transition House and the student population and use of the facility.

6. *Transportation*

Dr. Bintz stated that everything is going well with the start-up of the Cooperative transportation.

E. Principals' Reports

Dr. Bintz indicated that the Pioneer Grove Educational Center and the Mackay Education Center Principals reported that the opening of the schools went well.

- F. *FOIA Requests*  
None were received.

VIII. APPROVAL OF THE CONSENT AGENDA

***Acting on the recommendation of the Director, James Gast moved, seconded by Sue Gillooley, for the Governing Board to ratify the Consent Agenda as follows:***

- A. Approval of Current Payables  
Current payables were presented for review in each respective fund.
- B. Approval of Financial Statement  
The Financial Statement for the month of July, 2011 and investments through August 18, 2011 was presented.
- C. Approval of Personnel Items as Listed:
1. Retirement  
**Non-Certified Staff**  
*George Bolokowicz*, bus driver, effective August 2, 2011.
  2. Employment  
**Certified Staff**  
*Sarah Palaggi*, vision itinerant teacher (maternity substitute), effective August 22, 2011 through the end of September.  
*Beverly Wilson*, supervisor, for 65 days, effective August 19, 2011.  
**Non-Certified Staff**  
*Laura Bumba*, paraprofessional, effective August 15, 2011.  
*Callie Giels*, paraprofessional, effective August 15, 2011.  
*Jeannine Simon*, bus driver, effective June 20, 2011.  
*Matthew Trevere*, paraprofessional, effective August 22, 2011.
  3. Resignation  
*Paul Bellone*, bus driver, effective August 16, 2011.
- D. FMLA Request  
*Employee 5145* to begin August 15, 2011 for up to 12 weeks if necessary.  
*Employee 9148* to begin September 8, 2011 for up to 12 weeks if necessary.

IX. CLOSED SESSION

***A motion was made by Patrick Usher and seconded by Timothy Doyle to move to closed session at 7:32 p.m. for the purpose of discussing:***

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative.***

***Voting Aye: Doyle, Gast, Gillooley, Kenny, Moore, Usher***

***Motion carried: 6 Aye, 0 Nay***

OPEN SESSION

***A motion was made by Susan Gillooley and seconded by Timothy Doyle to return to open session at 7:36 p.m. On voice vote the motion carried.***

X. ACTION ITEMS

- A. Approve FY 2011-12 Budget  
***A motion was made by Susan Gillooley and seconded by Timothy Doyle to approve the 2011-2012 budget.***  
***Voting Aye: Doyle, Gast, Gillooley, Kenny, Moore, Usher***  
***Motion carried: 6 Aye, 0 Nay***

B. Amend Calendar

***A motion was made by Patrick Usher and seconded by Susan Gillooley to amend the proposed calendar for the 2011-2012 school year.***

***Voting Aye: Doyle, Gast, Gillooley, Kenny, Moore, Usher***  
***Motion carried: 6 Aye, 0 Nay***

VIII. INFORMATION ITEMS AND ANNOUNCEMENTS

The next regular meeting of the Board of Special Education will be held at 7:00 p.m. on September 15, 2011 at the Pioneer Grove Educational Center in Frankfort.

IX. ADJOURNMENT

A motion was made by James Gast and seconded by Timothy Doyle that the meeting be adjourned. All members voted Aye. Motion carried. President Moore declared the meeting adjourned at 7:45 p.m.

Respectfully submitted,  
Cheryl A. Della Penna,  
Administrative Assistant

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President

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Secretary