

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, June 22, 2010

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 22nd day June 2010.

I. CALL TO ORDER

The meeting was called to order by President Brian Klene at 7:00 p.m.

II. ROLL CALL

Present: Timothy Doyle (District #114), James Gast (District #210), Susan Gillooley (District #122), Brian Klene (District #157C), Sean William Doyle (District #161) substituting for Dee Molinare, Katherine Moore (District #159)

Absent: Dee Molinare

Staff Present: Dr. Sally H. Bintz, Craig Englert, Cheryl Della Penna, DiAnne Bielinski, Mollie Frick, Debra Heffernan, Sue Kaczmarczyk, Robin Latman, Eileen Parente

Visitors Present: Mary Kenny, Chris Kosel

III. APPROVAL OF MINUTES OF REGULAR MEETING AND CLOSED SESSION OF MAY 25, 2010

A motion was made by Susan Gillooley and seconded by Sean William Doyle to approve the minutes of the Regular and Closed Session Meetings of May 25, 2010.

Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore

Motion carried: 6 Aye, 0 Nay

IV. PUBLIC COMMENT

V. REPORTS

A. Treasurer's Report – Financial and Payables

Mr. Englert reviewed the Treasurer's Report with the Governing Board.

B. Review of Advisory Committee Minutes

Dr. Bintz reviewed the minutes from the June 8, 2010 Advisory Meeting.

C. Director's Report

1. *Parent Advisory Council*

Dr. Bintz stated that the Parent Advisory Council continues to focus on parent mentoring and the Parent University. The Council will next meet in August.

2. *Transition House - Curriculum*

Dr. Bintz presented and reviewed a draft of the handbook and curriculum for the Transition House. She indicated that Mrs. Barbara Luoma will supervise the programs at the Transition House. Dr. Bintz anticipates an open house in the spring of 2011.

3. *Lose The Training Wheels*

Dr. Bintz expressed her appreciation for the Governing Board's support in sponsoring the Lose The Training Wheels camp that took place the week of June 14, 2010. There were thirty-five riders and 80% of them mastered riding a bicycle. The Director indicated that a video was made during the

camp so that the Lose The Training Wheels staff could share with other Cooperatives the success of the program.

4. *2010-2011 Budget*

Mr. Englert reviewed the proposed 2010-2011 Budget with the Governing Board.

5. *FOIA Requests*

Dr. Bintz stated that no FOIA requests were received.

D. Principals' Reports

Mackay Education Center

Debbie Heffernan stated that thirteen out of sixteen students at the Mackay Center received their diplomas. Three students are completing additional coursework. Mrs. Heffernan reported that extended school year is currently taking place at the Mackay Education Center. She indicated that there are 227 students attending the programs and they are receiving 306 services.

Pioneer Grove Educational Center

DiAnne Bielinski reported that fourteen early intervention students are being assessed through summer clinics to determine whether they would be eligible for special education services. She indicated that this is the third week of extended school for students and the programs are running smoothly. Currently there are 90 students attending programs. The students celebrated with an ice cream social to celebrate Father's Day.

Dr. Bintz stated that the Cooperative may need to seek another site for the extended school program that is housed in the Mackay Education Center next year due to a limited amount of space at that facility.

VI. APPROVAL OF THE CONSENT AGENDA

Acting on the recommendation of the Director, Katherine Moore moved, seconded by Sue Gillooley, for the Governing Board to ratify the Consent Agenda as follows:

A. Approval of Current Payables

Current payables were presented for review in each respective fund.

B. Approval of Financial Statement

The Financial Statement for the month of May, 2010 and investments through June 22, 2010 was presented.

C. Approval of Personnel Items as Listed:

1. Employment

Certified Staff – Extended School Year

<i>Lindsey Athans – Teacher</i>	<i>Mackay Education Center</i>
<i>Michelle Jones – Social Worker</i>	“ “ “
<i>Mark Kaster – Teacher</i>	<i>Mackay Education Center</i>
<i>Gail Malvestuto – Social Worker</i>	<i>Pioneer Grove Educational Center</i>
<i>Lauren Parente – Teacher</i>	<i>Mackay Education Center</i>
<i>Donna Versetto – Teacher</i>	“ “ “

Non-Certified Staff – Extended School Year

<i>Lynn Beeler</i>	<i>Mackay Education Center</i>
<i>Robert Brodinski</i>	“ “ “
<i>Bonnie Deval</i>	“ “ “
<i>Amber Hesslau</i>	“ “ “
<i>Katherine Sues</i>	“ “ “
<i>Gail Thyer</i>	<i>Pioneer Grove Educational Center</i>

Certified Staff – 2010-2011 School Year

Keith Abbeduto, school psychologist, effective July 1, 2010.

Angela Korody, school psychologist, effective July 1, 2010.

Jessica Pascarella, teacher in the STEP Program at Indian Trail, effective August 16, 2010.

Non-Certified Staff – 2010-2011 School Year

Megan High, paraprofessional

Lonna Janel, paraprofessional

Nancy Pavlacka, bus monitor

Kimberly Weber, paraprofessional

2. Resignations

Non-Certified Staff

Lauren McCabe, paraprofessional, effective May 26, 2010

Melanie Skiniotes, paraprofessional, effective May 26, 2010.

D. FMLA Requests

Employee 2662 to begin July 12, 2010.

CONSENT VOTE:

Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore

Motion carried: 6 Aye, 0 Nay

VII. **CLOSED SESSION**

A motion was made by Susan Gillooley and seconded by Katherine Moore to move to closed session at 7:32 p.m. for the purpose of discussing:

A. The appointment, employment, discipline, performance, or dismissal of specific employees of the Cooperative.

Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore

Motion carried: 6 Aye, 0 Nay

OPEN SESSION

A motion was made by Susan Gillooley and seconded by Timothy Doyle to return to open session at 7:52 p.m. On voice vote the motion carried.

VIII. **ACTION ITEMS**

A. Resolution to Appoint Treasurer

A motion was made by James Gast and seconded by Sean William Doyle to approve the Resolution to appoint Craig Englert as Treasurer for the 2010-2011 school year at the salary discussed in closed session.

Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore

Motion carried: 6 Aye, 0 Nay

B. Treasurer's Bond

A motion was made by Susan Gillooley and seconded by Katherine Moore approve the Treasurer's Bond in the amount of \$1,500,000.00 effective July 1, 2010 to June 30, 2011.

Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore

Motion carried: 6 Aye, 0 Nay

C. Approval of Depositories of Funds for 2010-2011 School Year

A motion was made by Susan Gillooley and seconded by Sean William Doyle to approve Harris Bank, Fifth Third Bank, Illinois funds, and Illinois School District Liquid Asset Fund as Depositories of Funds for the 2010-2011 school year.

Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay

- D. Approval of Resolution to Establish Prevailing Wage Rate
A motion was made by Sean William Doyle and seconded by Katherine Moore to approve the Resolution to Establish Prevailing Wage Rate as presented.
Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay
- E. Review of Closed Minutes
A motion was made by Susan Gillooley and seconded by Katherine Moore that the Governing Board not open to the public the closed Minutes of the December 15, 2009, January 26, 2010, February 23, 2010, March 23, 2010, April 27, 2010, and May 25, 2010 due to confidential personnel issues, purchase of property, due process hearing, and litigation.
Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay
- F. Destruction of Audio Recordings of Closed Meetings
A motion was made by James Gast and seconded by Susan Gillooley that the Governing Board approve the destruction of audio recordings of closed meetings of August 26, 2008, September 23, 2008, and October 28, 2008.
Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay
- G. July 2, 2010 Office Schedule
A motion was made by Katherine Moore and seconded by Sean William Doyle to approve closing the Cooperative office the morning of July 2, 2010. (Morning only working hours were previously scheduled that day.)
Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay
- H. Retirement Notification
A motion was made by Timothy Doyle and seconded by Susan Gillooley to approve the retirement notice of employee 1071 effective the end of the 2013-2014 school year.
Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay
- I. Donation to the Transition House
A motion was made by Timothy Doyle and seconded by Susan Gillooley to accept the donation of household supplies included on the Transition House Wish List from Mr. and Mrs. Tim Baldermann.
Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay
- J. Salaries for Administrative Office Staff, OTs, PTs, for 2010-11
A motion was made by Timothy Doyle and seconded by Katherine Moore to approve the 2010-2011 salary recommendations as follows:

<u>Employee</u>	<u>Increase</u>
Administration and Support Staff	0%
OT/PT	3.5%
Bus Drivers	
Grandfathered Drivers	1.3%
(Hired prior to 7/1/2008 – No salary schedule)	

Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay

K. Supervisor Benefits

A motion was made by Timothy Doyle and seconded by James Gast to approve the change in the supervisor benefits as presented.

Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay

L. Transition House Bids

A motion was made by Susan Gillooley and seconded by James Gast to approve awarding contracts to the lowest responsive bidders in Bid Packages #1, 2, 3, 4, 5, 6, 7, and 8 for the Transition House as presented.

Voting Aye: Sean William Doyle, Timothy Doyle, Gast, Gillooley, Klene, Moore
Motion carried: 6 Aye, 0 Nay

IX. INFORMATION ITEMS AND ANNOUNCEMENTS

The next regular meeting of the Board of Special Education will be held at 7:00 p.m. on July 27, 2010 at the Pioneer Grove Educational Center in Frankfort.

X. ADJOURNMENT

A motion was made by Katherine Moore and seconded by James Gast that the meeting be adjourned. All members voted Aye. Motion carried. President Klene declared the meeting adjourned at 8:14 p.m.

Respectfully submitted,
Cheryl A. Della Penna,
Administrative Assistant

President

Secretary