

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, May 25, 2010

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 25th day May 2010.

I. CALL TO ORDER

The meeting was called to order by President Brian Klene at 7:05 p.m.

II. ROLL CALL

Present: Timothy Doyle (District #114), James Gast (District #210), Susan Gillooley (District #122 arrived at 7:07 p.m.), Brian Klene (District #157C), Dee Molinare (District #161), John Troy, substituting for Katherine Moore (District #159)

Absent: Katherine Moore

Staff Present: Dr. Sally H. Bintz, Craig Englert, David Ambrecht, Cheryl Della Penna, DiAnne Bielinski, Georganne Farrell, Mollie Frick, Ina Grady, Jeanne Hartung, Debra Heffernan, Tina Hohman, Madelin Hurley, Sue Kaczmarczyk, Holly Kasper, Robin Latman, Diane Barnes-Maguire, Melissa Marin-Hunter, Sarah Rexroad, Eileen Parente, Laura Wydeveld
Susan Glover, District 843 attorney

Visitors Present: Mary Kenny, Jake Bachmann, Rebecca Casiple, Matt Langlois, Ryan Fehringer

III. APPROVAL OF MINUTES OF REGULAR MEETING AND CLOSED SESSION OF April 27, 2010

A motion was made by Dee Molinare and seconded by James Gast to approve the minutes of the Regular and Closed Session Meetings of April 27, 2010.

Voting Aye: Doyle, Gast, Klene, Molinare, Troy

Motion carried: 5 Aye, 0 Nay

V. REPORTS

A. Communication Development Presentation

Mrs. Eileen Parente, District 843 Supervisor, introduced members of the Communication Development Committee who were present. They included: Georganne Farrell, Diane Barnes-Maguire, Laura Wydeveld (speech pathologists) and Melissa Marin-Hunter (psychologist) who worked together to finalize a brochure and program presentation for the Governing Board. Mrs. Farrell and Mrs. Wydeveld explained the curriculum components of the classroom which is co-taught with a certified special education teacher and the speech/language pathologist. They then showed a short video that was created by Mrs. Joanna Bentivenga (CD teacher who was not in attendance at this meeting). There are six communication development classrooms, of which five are located in Mokena School District and one in the Manhattan School District.

Dr. Bintz thanked the Committee for all of the work they did in preparing the details for this program presentation. She indicated that this committee will be providing this information to the PPS Directors in the fall. The Governing Board expressed their appreciation for the informative presentation.

B. Transportation Update

Dr. Bintz introduced Mr. Dave Ambrecht, Transportation Coordinator for District 843. Mr. Ambrecht distributed the results of a parent survey and discussed the highlights, as well as other informational

statistics from his department. Mr. Armbrecht stated that he stresses energy and safety with his staff as key components to building and maintaining positive relationships with the students and parents. Dr. Bintz congratulated Mr. Armbrecht for a successful year that he and his staff have completed.

C. Retirement Acknowledgement

Dr. Bintz indicated that Mrs. Jan O'Hanley, paraprofessional, will retire at the conclusion of the 2009/2010 school year and a tree will be planted on the grounds of the Pioneer Grove Educational Center to honor her nine years of service with the Cooperative.

D. Treasurer's Report – Financial and Payables

Mr. Englert reviewed the Treasurer's Report with the Governing Board.

E. Review of Advisory Committee Minutes

Dr. Bintz reviewed the minutes from the May 11, 2010 Advisory Meeting.

F. Needs Assessment

Dr. Bintz brought the results of the 2009-2010 Needs Assessment that was conducted for each of the districts. She indicated that if any of the Governing Board members wanted to review the documentation that she would be happy to share it with them. This data from the districts' staff and teachers is compiled each year to develop the Grant and plan for professional development opportunities.

G. Budget Update

Dr. Bintz stated that she provided the Superintendents with preliminary budget information at the May Advisory Committee Meeting. After finalizing details, Dr. Bintz will bring the draft budget to the Governing Board in June.

H. Lose The Training Wheels

Dr. Bintz reported that a Lose The Training Wheels pilot program with the Cooperative took place with an AI junior high school class at the end of April. This program was very successful and the LTTW staff will be filming a video at the Cooperative with regard to this pilot program. The summer camp will take place the week of June 14 to 18 at the Spencer Crossing School in New Lenox. There will be sessions running 1 hour and 15 minutes from 8:30 a.m. to 5:05 p.m. during the week.

I. Field Day

Mrs. Robin Latman, supervisor, provided the Governing Board with details of the 2nd Annual Field Day that was held at Wilson Creek School in Manhattan. She thanked the Manhattan School District for hosting this successful event that was held for Cooperative AI, SCII, STEP, D/HH, and VI classes. She also expressed her appreciation to Berkots, Walts, and Aurelios for their generous donations to the students. District 210 student adaptive leaders were in attendance to assist the students at the event.

J. Teacher Appreciation Week

Dr. Bintz stated that Teacher Appreciation Week was May 2 – 7 and she and Mr. Englert honored the staff an appreciation gift.

K. Director's Report

1. *Parent Advisory Council*

Dr. Bintz stated that the Parent Advisory Council is working on the Parent University. It is the Director's anticipation to have the fundamentals in place for parent mentoring program in the future.

2. *Transition House*

Dr. Bintz reported on the status of the Transition House. She stated that the high school continues to work with the Cooperative on the curriculum and she is following District 210's lead in many areas. A meeting took place with community members last week to provide information and

answer questions with regard to the new project. Mr. Englert stated that a meeting is scheduled with the Frankfort Planning committee for May 27 at one of their workshop sessions. Mr. Englert also reviewed some parking plans and spoke about Phase II which included parking that was originally to be addressed in the Cooperative's five year plan. The bid specifications will be received soon and sent to the attorney for review in order to be available for recommendation to the Governing Board at the end of June.

3. *FOIA Requests*

Dr. Bintz stated that no FOIA requests were received.

L. Principals' Reports

Mackay Education Center

Debbie Heffernan stated that students at the Mackay Center completed the PSAT test. The last day of school and finals is May 26. A student had a poem published in the Literary Arts magazine at Lincoln-Way West. Awards night was attended by 120 people on May 20, 2010. Students who excelled over the year and the graduates were honored. Mrs. Heffernan stated that fifteen seniors and seven 8th grade students will graduate. Mrs. Martin Mackay and members of her family were present for this event and Mrs. Mackay presented the \$600 scholarship to a graduating senior.

Pioneer Grove Educational Center

DiAnne Bielinski reported that the PSO held a picnic for 125 parents and students on May 23, 2010 on the Pioneer Grove grounds. Teachers are celebrating the end of the year with themed based parties. Ms. Danielle Devine put together a slide show of the students in her class engaged in various activities throughout the year and parents were invited to review that in the afternoon of May 25, 2010.

VI. APPROVAL OF THE CONSENT AGENDA

Acting on the recommendation of the Director, Dee Molinare moved, seconded by Sue Gillooley, for the Governing Board to ratify the Consent Agenda as follows:

A. Approval of Current Payables

Current payables were presented for review in each respective fund.

B. Approval of Financial Statement

The Financial Statement for the month of April 2010 and investments through May 25, 2010 was presented.

C. Approval of Personnel Items as Listed:

1. Employment

Certified Staff – Extended School Year – Mackay Education Center

Linda Demro – Teacher

Megan Hanson – Social Worker

Betty Flatley – Teacher

Dianne Mears-Mustafa – Social Worker

Johanna Frick – Teacher

Amy Panfil – Social Worker

Margaret LaBeau – Teacher

Karen Ryan Danielian – Social Worker

Chrissy Locascio – Teacher

Christine Sicinski – Social Worker

Natalie Ruppert – Teacher

Stacie Soroka – Social Worker

Jean Dyer – Nurse

Colleen Slattery – Speech Pathologist

Kara Marcus – Speech Pathologist

Laurie Kauzlaric – Speech Pathologist

Mike Mazza – Speech Pathologist

Non-Certified Staff – Extended School Year – Mackay Center

Jackie Burdeaux

Danielle Posey

Penny Hills

Valerie Robinson

Kathy Kerrigan

Tina Swanberg

Donna Lukas

Bob Broderick

Amber Hesslau

Katie Sues

Mary Frances Crum – OT

Certified Staff – Extended School Year – Pioneer Grove Educational Center

Cristin Evans – Teacher

Greg Shoplas – Teacher

Joanna Nosal – Teacher

Jennifer Rees – Teacher

Jeanne Hartung – Teacher

Maggie Tutt – Teacher

Danielle Devine – Teacher

Gina Livingston – Teacher

Holly Kasper – Teacher

Sue Burnett – Teacher

Jessica Pascarella – Teacher

Lisa Wheeler – Teacher

Dawn Roiland – Teacher

Marcia Ridings – Nurse

JoAnne Kilroy – Teacher

Melinda Green – Social Worker

Heather Iwanus – OT

Raymie Doyle – PT

Anna Ludvigsen – OT

Tom Ravetto – PT

Tammy Reif – Speech Pathologist

Joan Papes – PT

Lori Sabal – Speech Pathologist

Amanda Wydeveld – Speech Pathologist

Non-Certified Staff – Extended School Year – Pioneer Grove

Debbie Small

Erica Hamrin

Rose Botta

Vicki Pfizenmaier

Callie Giels

Dawn Olson

Diane Broughton

Tammy Burns

Eileen Keene

Bonnie Deval

Terry Vales

Colleen Rosko

Koren Kasper

Jeanne Ramos

Amanda Roethle

Laura Campbell

Connie DeCraene

Thi Tran

Margaret Stechly

Jennifer Palumbo

Sara Burdeaux

Barb Jennings

Linda Loftus

Mary Ulas

Kristen Konieczka

Cori Gradi

Kim Weber

Cathy Zator

Jamie Williams

Laura Olson

Lesly Velez

Megan High

Denise Nelson

Liz Pelletier

Chris Gerritsen

Alexander Dyer

Jean Miller

Sue Saletta

Nicole Pelletier

Kathy Murray

Kathy Barry

Julie Cullen

Corrine Murphy

Megan Brady

Laura Kalafut

Beth Pelletier

Non-Certified Staff

Paraprofessionals for the 2010-2011 School Year:

Tammy Burns

Cheryl Mooney

Diana D'Andrea

Rebecca Novota

Marisa Greenwood

Laura Olsen

Penelope Hills

Dawn Olson

Marianne Krismantis

Ausra Petra

Marnie Laska

Jeannie Ramos

Jana Lowe

Margaret Stechly

Frances Marinier

Gail Thyer

Jean Miller

Leslie Velez

2. Resignations

Certified Staff

Beth Kartheiser, school psychologist, effective at the end of the 2009/2010 school year.

Non-Certified Staff

Callie Giels, paraprofessional, effective at the end of the 2009/2010 school year.

Amber Hesslau, paraprofessional, effective at the end of the 2009/2010 school year.

D. FMLA Requests

Employee 6277 to begin August 17, 2010.

CONSENT VOTE:

Voting Aye: *Doyle, Gast, Gillooley, Klene, Molinare, Troy*

Motion carried: *6 Aye, 0 Nay*

VII. **CLOSED SESSION**

A motion was made by James Gast and seconded by Susan Gillooley to move to closed session at 7:24 p.m. for the purpose of discussing:

A. The appointment, employment, discipline, performance, or dismissal of specific employees of the Cooperative.

Voting Aye: *Doyle, Gast, Gillooley, Klene, Molinare, Troy*

Motion carried: *6 Aye, 0 Nay*

OPEN SESSION

A motion was made by Susan Gillooley and seconded by Timothy Doyle to return to open session at 10:10 p.m. On voice vote the motion carried.

RECESS

Mr. Klene called for a short recess at 10:10 p.m.

The Governing Board returned to the meeting at 10:18 p.m.

VIII. **ACTION ITEMS**

A. Final Calendar 2009-2010

A motion was made by Timothy Doyle and seconded by Dee Molinare to approve the final calendar for the 2009-2010 school year.

Voting Aye: *Doyle, Gast, Gillooley, Klene, Molinare, Troy*

Motion carried: *6 Aye, 0 Nay*

B. Amend 2010-2011 Calendar

A motion was made by Susan Gillooley and seconded by Dee Molinare to amend the 2010-2011 school calendar as presented.

Voting Aye: *Doyle, Gast, Gillooley, Klene, Molinare, Troy*

Motion carried: *6 Aye, 0 Nay*

C. Donation to the Transition House

A motion was made by Susan Gillooley and seconded by Dee Molinare that the Governing Board accept the donation in the amount of \$250.00 to the Transition House from Frank and Ellen Belotti in honor of their nephew.

Voting Aye: *Doyle, Gast, Gillooley, Klene, Molinare, Troy*

Motion carried: *6 Aye, 0 Nay*

D. Retirement Notification

A motion was made by Timothy Doyle and seconded by Susan Gillooley to approve the retirement notice of employee 0224 to be effective the end of the 2010-2011 school year.

Voting Aye: *Doyle, Gast, Gillooley, Klene, Molinare, Troy*

Motion carried: *6 Aye, 0 Nay*

- E. Acceptance of Gift
A motion was made by Susan Gillooley and seconded by James Gast to accept the gift from the Knights of Columbus for a donation in the amount of \$1,205 designated for special education classes.
Voting Aye: Doyle, Gast, Gillooley, Klene, Molinare, Troy
Motion carried: 6 Aye, 0 Nay
- F. Property/Casualty/Liability/Auto/School Board Legal Insurance Resolution
A motion was made by Timothy Doyle and seconded by Susan Gillooley to approve the Resolution for Membership in the Collective Liability Cooperative pool for a three year term with a 2010-2011 premium of \$69,190.
Voting Aye: Doyle, Gast, Gillooley, Klene, Molinare, Troy
Motion carried: 6 Aye, 0 Nay
- G. Workers' Compensation Insurance Agreement
A motion was made by Timothy Doyle and seconded by Dee Molinare to approve the Illinois Public Risk Fund Pooling Agreement for Workers' Compensation coverage at a cost of \$134,481 beginning July 1, 2010 to December 31, 2011. (Note: Membership is for one year at a time, however, IPRF's fiscal year is from January 1 to December 31 so the first agreement would be for 18 months.)
Voting Aye: Doyle, Gast, Gillooley, Klene, Molinare, Troy
Motion carried: 6 Aye, 0 Nay
- H. Custodian Services Contract for 2010-2011
A motion was made by Dee Molinare and seconded by James Gast to approve the custodial services contract from GCA Services Group with no dollar increase for the 2010-2011 school year.
Voting Aye: Doyle, Gast, Gillooley, Klene, Molinare, Troy
Motion carried: 6 Aye, 0 Nay
- I. Amendment to Cafeteria Plan
A motion was made by Dee Molinare and seconded by James Gast to approve amendment to the Cafeteria Plan to include medical flexible spending account, dependent care flexible spending account, and pre-taxed premium plan as presented.
Voting Aye: Doyle, Gast, Gillooley, Klene, Molinare, Troy
Motion carried: 6 Aye, 0 Nay
- J. Cafeteria Plan IMRF Resolution
A motion was made by Timothy Doyle and seconded by Susan Gillooley to approve the Cafeteria Plan Resolution to include compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings.
Voting Aye: Doyle, Gast, Gillooley, Klene, Molinare, Troy
Motion carried: 6 Aye, 0 Nay
- K. Termination of Employees
A motion was made by Susan Gillooley and seconded by James Gast to table the termination of Employee 0534.
Voting Aye: Doyle, Gast, Gillooley, Klene, Molinare, Troy
Motion carried: 6 Aye, 0 Nay
- A motion was made by Timothy Doyle and seconded by James Gast to terminate Employee 3774 due to failure to perform job responsibilities.*
Voting Aye: Doyle, Gast, Gillooley, Klene, Molinare, Troy
Motion carried: 6 Aye, 0 Nay
- A motion was made by Susan Gillooley and seconded by Dee Molinare to terminate Employee 5218 due to failure to perform job responsibilities.*

Voting Aye: *Doyle, Gast, Gillooley, Klene, Molinare, Troy*
Motion carried: *6 Aye, 0 Nay*

L. Leave of Absence

A motion was made by Susan Gillooley and seconded by Timothy Doyle to approve the request for a leave of absence for employee 7091 from July 1, 2010 to June 30, 2011 without pay or benefits.

Voting Aye: *Doyle, Gast, Gillooley, Klene, Molinare, Troy*
Motion carried: *6 Aye, 0 Nay*

IX. INFORMATION ITEMS AND ANNOUNCEMENTS

The next regular meeting of the Board of Special Education will be held at 7:00 p.m. on June 22, 2010 at the Pioneer Grove Educational Center in Frankfort.

X. ADJOURNMENT

A motion was made by James Gast and seconded by Dee Molinare that the meeting be adjourned. All members voted Aye. Motion carried. President Klene declared the meeting adjourned at 10:38 p.m.

Respectfully submitted,
Cheryl A. Della Penna,
Administrative Assistant

President

Secretary