

**Lincoln-Way Area Special Education  
Joint Agreement District 843**

Advisory Committee Meeting Minutes  
Lincoln-Way Central High School  
1801 E. Lincoln Highway  
New Lenox, IL 60451  
November 8, 2011

I. ROLL CALL:

Chairman Wyllie called the meeting to order at 8:30 a.m. in the Lincoln-Way Central High School boardroom.

Roll call was taken.

Present: Mr. Howard Butters (District #114); Mr. Thomas Hurlburt (District #157C); Mrs. Barbara Rains (District #161); Dr. Michael Sass (District #122); Mr. Steve Stein (District #159); Dr. Lawrence Wyllie (District #210)

Also present: Dr. Sally Bintz, Director of District #843  
Mr. Craig Englert, Assistant Director for Finance and Operations, District #843

II. VISITORS TO BE HEARD

III. APPROVAL OF MINUTES - REGULAR MEETING FOR OCTOBER 11, 2011

*Dr. Sass moved, seconded by Mr. Stein, that the Committee approve the minutes of the regular meeting held on October 11, 2011.*

*Voting Aye: Mr. Butters, Mr. Hurlburt, Mrs. Rains, Dr. Sass, Mr. Stein, Dr. Wyllie*

*Motion carried: 6 Aye, 0 Nay*

IV. PROGRAMS AND INITIATIVES

Dr. Bintz introduced Mrs. Robin Latman, District 843 Supervisor, who was in attendance to provide an overview of Lincoln-Way Area Special Education's Professional Learning Communities and described some of the presentation topics. She stated the goal of the four sessions scheduled throughout the school year was to increase the knowledge of the staff and to have access to a common language for all. The Superintendents thanked Mrs. Latman for the information she provided.

V. SPECIAL EDUCATION

5.01 Financial Update

Mr. Englert indicated that the Cooperative is beginning to receive IDEA money. He expressed appreciation to the Districts for their cooperation in processing their bill payments earlier in order to allow adequate time for payment to the Cooperative to reduce the possibility of low cash fund balances.

5.02 Holiday Schedule

Dr. Bintz surveyed the Superintendents regarding their anticipated holiday schedule. The Superintendents indicated that they will follow the following schedules:

Districts 114, 122, 159, 157C, 210 → Closed December 23 and 26

Closed December 30 and January 2

District 161 → → → → Closed December 26 and January 2

5.03 Transportation

Mr. Englert informed the Superintendents the bus routes are still in the process of being fine-tuned. The Cooperative is investigating the Zonar system for the buses or an alternative method. Presently the Transportation Department is testing two systems in an attempt to collect data. Dr. Bintz stated that if the Cooperative decides to purchase the Zonar system, after the initial cost it would run 1% of the Transportation Budget.

5.04 Staff and Classrooms Update

Dr. Bintz reviewed the status of the SELF (ED) classes. Dr. Bintz has been in discussion with Dr. Sass and Dr. Manville regarding information that District 122 will no longer be able to continue the use of the Spencer Campus for these Cooperative classes after this year. Primarily this decision is due to the disruption of the normal flow the buildings due to the students' behavior. Dr. Bintz stated that the Cooperative would require two classrooms, a CIBS Room, and a time-out room for students. Discussion surrounded the possibility of utilizing the lower level of one of District 122's older buildings for Cooperative classrooms and that the space would need to be rehabbed in order for that to occur. Discussion took place among the Superintendents as to who might have space to accommodate the Cooperative classes for the next school year. The other alternative was to investigate further with District 122 to rehab the older school's lower level for the classrooms. Dr. Bintz would like to make a decision by January regarding the change in classrooms.

5.05 IDEA Audit

Mr. Englert indicated that the ISBE will be at Pioneer Grove next week to conduct the IDEA Audit.

VI. OLD BUSINESS

6.01 Five Year Building Plan Review

Mr. Englert distributed a revised 5 year building plan which prioritized critical repairs/replacements that were absolutely necessary for life safety. The two areas of concern were the Mackay fascia repair and the Pioneer Grove roof replacement. Discussion took place among the Superintendents.

*Dr. Sass moved, seconded by Mr. Butters, that Dr. Bintz recommend to the Governing Board the approval of fascia repair at the Mackay Education Center and replacement of the roof at Pioneer Grove Educational Center with the cost to be included in the 2012/2013 budget.*

*Voting Aye: Mr. Butters, Mr. Hurlburt, Mrs. Rains, Dr. Sass, Mr. Stein, Dr. Wyllie*

*Motion carried: 6 Aye, 0 Nay*

6.02 2012-2013 School Year Calendar

Dr. Bintz indicated the Districts are looking at the opening day for the 2012-2013 school year to be more closely aligned.

VII. NEW BUSINESS

7.01 Director Update on Goals

Dr. Bintz distributed her goals update to the Superintendents.

7.02 Distribute Director Evaluation Instrument

Dr. Wyllie distributed the Director's evaluation instrument to the Superintendents and they will return their completed copy to Dr. Wyllie by January, 2012.

VIII. NEXT MEETING DATE: December 6, 2011 at 11:30 a.m. designated as a working lunch at Lincoln-Way High School boardroom.

XIV. ADJOURNMENT

*Dr. Sass moved, seconded by Mr. Butters, that the meeting be adjourned.*

*Voting Aye: Mr. Butters, Mr. Hurlburt, Mrs. Rains, Dr. Sass, Mr. Stein, Dr. Wyllie*

*Motion carried: 6 Aye, 0 Nay*

Chairman Wyllie declared the meeting adjourned at 9:25 a.m.

Respectfully submitted by:

Cheryl A. Della Penna

Administrative Assistant, District #843