

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Central High School
1801 E. Lincoln Highway
New Lenox, IL 60451
July 19, 2011

I. ROLL CALL:

Chairperson Wyllie called the meeting to order at 8:30 a.m. in the Lincoln-Way Central High School boardroom.

Roll call was taken.

Members present: Mr. Howard Butters (District #114); Mr. Thomas Hurlburt (District #157C); Mrs. Karen Perry (District #159); Mrs. Barbara Rains (District #161); Dr. Michael Sass (District #122); Dr. Lawrence Wyllie (District #210)

Also present: Dr. Sally Bintz, Director of District #843
Mr. Craig Englert, Assistant Director for Finance and Operations, District #843

II. VISITORS TO BE HEARD

III. APPROVAL OF MINUTES - REGULAR MEETING FOR JUNE 14, 2011

Dr. Sass moved, seconded by Mr. Butters, that the Committee approve the minutes of the regular meeting held on June 14, 2011.

Voting Aye: Mr. Butters, Mr. Hurlburt, Mrs. Perry, Mrs. Rains, Dr. Sass, Dr. Wyllie

Motion carried: 6 Aye, 0 Nay

IV. PROGRAMS AND INITIATIVES

Dr. Bintz provided information about the on-line inservice trainings that the Cooperative has instituted for several mandatory in-services for the employees. The links for the training are found on the Cooperative web site. In order to facilitate this process, Dr. Bintz stated that the Cooperative's opening day activities will end one hour earlier to allow for those employees who have not completed the training to do so on that day. Mr. Butters from District #114 and Mrs. Rains from District #161 will also be utilizing these trainings in their districts.

V. SPECIAL EDUCATION

5.01 Financial Update

Mr. Englert reported on the financial status of the Cooperative. Dr. Bintz also expressed her appreciation to the Superintendents for their prompt payments to the Cooperative.

5.02 Transportation

Mr. Englert indicated that the Cooperative is leasing some buses from District 114 in order to take over Manhattan's special education transportation services this school year. The Cooperative is making arrangements to work around District 122's new school hours this school year. Also, Pioneer Grove will be lengthening the school day by one-half hour.

5.03 2011-2012 Budget

Dr. Bintz stated that she and Mr. Englert attended the Frankfort School District Board Meeting on July 11 to provide information for the Board Members and answer their questions regarding the budget.

5.04 2011-2012 Classes/Staff

Dr. Bintz stated that she had a late certified staff resignation.

5.05 Current Building and Grounds Projects

Dr. Bintz stated that recently Pioneer Grove had a small amount of paving work completed. The HVAC work has been in progress and it is anticipated that on July 22 the old units will be removed from the roof of Pioneer Grove and following that procedure the new units will be installed on the same day.

5.06 Five Year Building and Grounds Plan

Dr. Bintz indicated that the five year building and grounds plan that was established three years ago has been on hold since that time. The Director stated that she would like to work with the Superintendents to reexamine the items that were put on hold to see if there are projects that should be initiated to prevent larger problems from occurring in the future.

5.07 Special Education Data Authorization via IWAS

Dr. Bintz provided information to the Superintendents regarding the necessary procedure they must follow to become approved to transmit Special Education Pupil and Personnel information via the Illinois State Board of Education's IWAS authorization data for the 2011-2012 school year.

5.08 Cooperative Opening Day

Dr. Bintz reported that the Cooperative opening day is scheduled for August 15, 2011 at Lincoln-Way East High School. The theme this year is "Get SMART." Dr. Bintz invited the Superintendents and other administrators to hear the guest speaker, Mr. Harvey Deutschendorf, who is the author of *The Other Kid of Smart* which relates to emotional intelligence.

5.09 Joint Board Meeting

Dr. Bintz asked the Superintendents if they would be interested in participating in a Joint Board Meeting. The last one was hosted by the Cooperative in 2010. The Director indicated that she would approach the Governing Board for their input regarding hosting this event.

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. NEXT MEETING DATE: August 9, 2011 at 8:30 a.m.

XIV. ADJOURNMENT

Dr. Sass moved, seconded by Mr. Butters, that the meeting be adjourned.

Voting Aye: Mr. Butters, Mr. Hurlburt, Mrs. Perry, Mrs. Rains, Dr. Sass, Dr. Wyllie

Motion carried: 6 Aye, 0 Nay

Chairman Wyllie declared the meeting adjourned at 9:01 a.m.

Respectfully submitted by:

Cheryl A. Della Penna

Administrative Assistant, District #843