

**LINCOLN-WAY AREA SPECIAL EDUCATION  
Joint Agreement District 843**

**MINUTES**

**Regular Meeting, February 26, 2019**

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 26<sup>th</sup> day of February, 2019.

A. ROUTINE MATTERS

*Roll Call*

Present: Anna Briscoe (District #159), Edie Adamski (District #157C), Jim Martin (District #161), Terry Doyle (District #114), Ron Lullo (District #210)

Staff Present: Sarah Rexroad, Director  
Kristin Hopkins, Administrative Assistant

Visitors Present: Judy Boyens, Supervisor  
Marie Goulet, Principal  
Sue Kaczmarczyk, Principal  
Carolyn Brescia, Supervisor  
Holly Kasper, Teacher  
Emily Leitschuh, Teacher  
Dawn Roiland, Teacher

B. PUBLIC COMMENT

C. CONSENT AGENDA

***Acting on the recommendation of the Director, Anna Briscoe moved, seconded by Terry Doyle for the Governing Board to ratify the Consent Agenda as follows:***

1. Approval of the February 5, 2019, Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items
5. Policies

***Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo***

***Motion carried: 5 Aye, 0 Nay***

D. REPORTS

1. Administrative Reports

a. Transportation- Carolyn Brescia

Ms. Brescia shared that we are currently transporting 574 students. Ms. Brescia mentioned that we have one new driver in training, and two new hires. Ms. Brescia stated that she is currently working on the upcoming bus leases. Ms. Brescia shared that a current driver needs to renew his license, and it seems that drivers now have to take all of the driving tests over again when renewing their license. On March 5<sup>th</sup> the drivers will participate in a defensive driving training, and on March 6<sup>th</sup> the monitors will have equipment training.

b. Mackay Center- Marie Goulet

Ms. Goulet shared that current enrollment is at 48 students. Ms. Goulet stated that the art after school program has been a big hit with many students. Ms. Goulet shared that this week the students are participating in *See Something Say Something*, for Sandy Hook Promise week. Team

ASSET is doing a fundraiser for the Pediatric Oncology Treasure Chest Foundation, which will take place on March 5<sup>th</sup>.

c. Pioneer Grove & PSO- Sue Kaczmarczyk

Mrs. Kaczmarczyk shared that the PSO will have a meeting the first week of April to plan for activities for the remainder of the year. Mrs. Kaczmarczyk stated that they had a Valentine's Day dance last week, and will be celebrating Rare Disease day this Thursday. Mrs. Kaczmarczyk mentioned that it has been great having two speech interns, one student teacher, a Physical Therapy intern, and two student nurses at Pioneer Grove. Mrs. Kaczmarczyk shared that we have two new students from Lockport and Homer Glen.

d. SELF- Judy Boyens

Dr. Boyens shared that the 2<sup>nd</sup> grade students went to the Dupage Museum with their peers. Dr. Boyens stated that Mrs. Rexroad had her Director's Tea this week, and that the parents really like that their children are taken shopping at the Dollar Tree for experience with shopping independently and within their budget.

1. Finance Report

a. Review of Accounts

Mrs. Rexroad stated that accounts are where we expect them to be. The balances are high on this report, because it was generated before the refunds went out.

2. Director's Report

a. Program & Classroom Update

Mrs. Rexroad reviewed the budgeted enrollment for the programs.

Pioneer Grove:	57
Mackay Center:	49
SELF:	31
Transportation:	575

Mrs. Rexroad shared that our enrollment number is currently at 137 students, which is two more students than a year ago when we had the ACCESS program. Mrs. Rexroad mentioned that the SELF program for the 6<sup>th</sup> through 8<sup>th</sup> grade will be moving to Mokena Junior High this fall. Mrs. Rexroad stated that the need for a SOAR program for grades 3<sup>rd</sup> through 6<sup>th</sup> is being monitored.

b. Technology Report

Mrs. Rexroad shared that the desktops and laptops have been distributed. Mr. Furgason is currently receiving quotes for the camera systems.

c. Transportation

Mrs. Rexroad mentioned that we have an agreement with New Lenox District #122 for the next three years as an action item for approval. Mrs. Rexroad stated that we are doing an RFP for bus leases. The information was sent to three vendors today, and the deadline is March 15<sup>th</sup>.

d. FMLA

*There were none.*

e. FOIA

*There were none.*

E. CLOSED SESSION

***A motion was made by Anna Briscoe and seconded by Jim Martin to move to closed session at 7:29 p.m. for the purpose of discussing:***

**A. The appointment, employment, compensation, discipline, performance or dismissal of employees.**

**B. Litigation**

OPEN SESSION

***A motion was made by Anna Briscoe and seconded by Edie Adamski to return to open session at 8:06 p.m. On voice vote the motion carried.***

F. OLD BUSINESS

G. NEW BUSINESS

H. ACTION ITEMS

1. Acceptance of Gift

***A motion was made by Anna Brisco and seconded by Terry Doyle that the Governing Board approve the gift from Knights of Columbus in the amount of \$2,200.00.***

***Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo***

***Motion carried: 5 Aye, 0 Nay***

2. Agency Agreement

***A motion was made by Terry Doyle and seconded by Jim Martin that the Governing Board approve the agreement with Delta-T Group as presented.***

***Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo***

***Motion carried: 5 Aye, 0 Nay***

3. Transportation Agreement

***A motion was made by Anna Briscoe and seconded by Jim Martin that the Governing Board approve the Transportation Agreement with New Lenox District #122 as presented.***

***Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo***

***Motion carried: 5 Aye, 0 Nay***

4. Auditor Agreement

***A motion was made by Anna Brisco and seconded by Jim Martin that the Governing Board approve the agreement with Evans, Marshall & Pease, P.C. as presented.***

***Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo***

***Motion carried: 5 Aye, 0 Nay***

5. Employee Resignation Agreement

***A motion was made by Anna Brisco and seconded by Edie Adamski that the Governing Board approve the Employee Resignation Agreement with Margaret Seppi as presented.***

***Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo***

***Motion carried: 5 Aye, 0 Nay***

I. NEXT MEETING

March 19, 2019 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Terry Doyle and seconded by Jim Martin that the meeting be adjourned. All members voted Aye. Motion carried. President Lullo declared the meeting adjourned at 8:09 p.m.

Respectfully submitted,  
Kristin Hopkins,  
Administrative Assistant

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President

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Secretary