

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Special Meeting, February 5, 2019

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 5th day of February 5, 2019.

A. ROUTINE MATTERS

Roll Call

Present: Anna Briscoe (District #159), Edie Adamski (District #157C), Jim Martin (District #161), Terry Doyle (District #114), Ron Lullo (District #210)

Staff Present: Sarah Rexroad, Director
Kristin Menconi, Administrative Assistant

Visitors Present:

B. PUBLIC COMMENT

C. CONSENT AGENDA

Acting on the recommendation of the Director, Anna Briscoe moved, seconded by Edie Adamski for the Governing Board to ratify the Consent Agenda as follows:

1. Approval of the December 18, 2018, Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items
5. Policies

Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo

Motion carried: 5 Aye, 0 Nay

D. REPORTS

1. Administrative Reports
 - a. Transportation- Carolyn Brescia
Reports will be made at the next meeting.
 - b. Mackay Center- Marie Goulet
Reports will be made at the next meeting.
 - c. Pioneer Grove & PSO- Sue Kaczmarczyk
Reports will be made at the next meeting.
 - d. SELF- Judy Boyens
Reports will be made at the next meeting.
1. Finance Report
 - a. Review of Accounts
Mrs. Rexroad stated that billing rates for SELF and PT services were adjusted on the January (and subsequently for the February bill) due to enrollment differences between actual average enrollment and what was budgeted. Mrs. Rexroad shared that our balances are where they should be currently.

b. Reconciliation

Mrs. Rexroad stated that all of the member districts will be receiving a refund and provided each district with their reconciliation statement.

c. Change in Billing Procedure

Mrs. Rexroad shared Mr. Englert's recommendations concerning the Pioneer Grove parking lot's anticipated cost of \$230,000, and holding back member district's refunds in the area of Operations and Maintenance. This money would be held back over time to pay for the parking lot. This will also help avoid future issues with Maintenance of Effort. The Advisory Committee was also in agreement with this. Mr. Englert recommends changing the timing of billing for the Education Fund and Operations Fund to the first bill being sent in August and due September 1st. Mrs. Rexroad shared that Mr. Englert recommends changing the time of billing for Transportation to be sent June 1st with a June 20th due date. The Advisory Committee was made aware of this recommendation, and suggested being billed in May to allow districts time to close out their fiscal year.

Mrs. Rexroad shared that Liberty Mutual will be refunding the district \$109,660 due to assigning us the wrong MOD number. That makes our total refund \$189,305 plus the \$25,000 we will save in broker fees.

2. Director's Report

a. Program & Classroom Update

Mrs. Rexroad reviewed the budgeted enrollment for the programs.

Pioneer Grove:	56
Mackay Center:	49
SELF:	31
Transportation:	570

Mrs. Rexroad shared that contract negotiations for Teachers/Speech Pathologists and Psychologists/Social Workers will begin. Dr. Tingley will be negotiating with Mrs. Rexroad.

b. Technology Report

Mrs. Rexroad shared that the desktops and laptops have been received. Mr. Furgason has started obtaining quotes for a camera system to be installed at Pioneer Grove, and for additional exterior cameras to be installed at Mackay.

c. Transportation

Mrs. Rexroad discussed the new Transportation Consortium agreement. Mrs. Rexroad stated that the New Lenox District #122 agreement should be complete after attorney review and included on the next meeting agenda.

d. FMLA

Janis Nicholson, Teacher, effective January 7, 2019, for up to 12 weeks.

e. FOIA

Nathan Mihelich, Illinois Retired Teachers Association, January 15, 2019, requesting names and email addresses of all teachers and administrators retiring this year.

f. Discontinuation of Service

Mrs. Rexroad received all member districts letters, and they will maintain all current programs.

E. CLOSED SESSION

A motion was made by Anna Briscoe and seconded by Jim Martin to move to closed session at 7:28 p.m. for the purpose of discussing:

- A. The appointment, employment, compensation, discipline, performance or dismissal of employees.**
- B. Litigation**

OPEN SESSION

A motion was made by Anna Briscoe and seconded by Edie Adamski to return to open session at 8:14 p.m. On voice vote the motion carried.

F. OLD BUSINESS

G. NEW BUSINESS

H. ACTION ITEMS

1. Will County Transportation Consortium

A motion was made by Anna Briscoe and seconded by Terry Doyle that the Governing Board approve the Will County Transportation Consortium Intergovernmental Agreement.

Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo

Motion carried: 5 Aye, 0 Nay

2. Review of Closed Minutes

A motion was made by Terry Doyle and seconded by Jim Martin that the Governing Board not open to the public the Closed Minutes of 5/22/18, 6/26/18, 7/24/18, 8/28/18, 9/25/18 and 10/23/18 relating to confidential personnel issues, litigation involving individual students, and collective negotiating matters.

Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo

Motion carried: 5 Aye, 0 Nay

3. Destruction of Audio Recordings of Closed Meetings

A motion was made by Anna Briscoe and seconded by Terry Doyle that the Governing Board approve the destruction of audio recordings of the Closed Minutes of 10/25/16 11/22/16, 12/20/16, 2/28/17, 3/22/17, 4/25/17, 5/23/17, 6/27/17, relating to confidential personnel issues, matters relating to individual student and litigation.

Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo

Motion carried: 5 Aye, 0 Nay

4. Interagency Agreement with Momence CUSD #1

A motion was made by Anna Briscoe and seconded by Jim Martin that the Governing Board approve the Interagency Agreement with Momence CUSD #1 as presented.

Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo

Motion carried: 5 Aye, 0 Nay

5. Interagency Agreement with Flossmoor School District #161

A motion was made by Anna Briscoe and seconded by Edie Adamski that the Governing Board approve the Interagency Agreement with Flossmoor School District #161 as presented.

Voting Aye: Adamski, Briscoe, Doyle, Martin, Lullo

Motion carried: 5 Aye, 0 Nay

I. NEXT MEETING

February 26, 2019 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Terry Doyle and seconded by Jim Martin that the meeting be adjourned. All members voted Aye. Motion carried. President Lullo declared the meeting adjourned at 8:19 p.m.

Respectfully submitted,
Kristin Menconi,
Administrative Assistant

President

Secretary