

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, May 28, 2019

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 28th day of May, 2019.

A. ROUTINE MATTERS

Roll Call

Present: Anna Briscoe (District #159), Jim Martin (District #161), Peter Wilkes (District #210),

Absent: Terry Doyle (District #114), Edie Adamski (District #157C)

Staff Present: Sarah Rexroad, Director
Kristin Hopkins, Administrative Assistant

Visitors Present: Judy Boyens, Supervisor
Sue Kaczmarczyk, Principal
Dawn Roiland, Teacher

B. BOARD REORGANIZATION

Nomination of President Pro-Tem

**A motion was made by Jim Martin to elect Anna Briscoe as President Pro-Tem
Anna Briscoe is elected President Pro-Tem**

Nomination of Secretary Pro-Tem

**A motion was made by Anna Briscoe to elect Jim Martin as Secretary Pro-Tem
Jim Martin is elected Secretary Pro-Tem**

Nomination and Election of President

**A motion was made by Anna Briscoe to nominate Jim Martin as
President of the Governing Board.**

Voting for Jim Martin for President

Voting Aye: Briscoe, Martin, Wilkes

Motion carried: 3 Aye, 0 Nay

Jim Martin was declared President and assumed the chair.

Nomination and Election of Vice President

**A motion was made by Anna Briscoe to nominate Edie Adamski as
Vice President of the Governing Board.**

Voting Aye: Briscoe, Martin, Wilkes

Motion carried: 3 Aye, 0 Nay

Edie Adamski was declared Vice President.

Nomination and Election of Secretary

**A motion was made by Jim Martin to nominate Anna Briscoe as
Secretary of the Governing Board.**

Anna Briscoe was declared Secretary.

Voting Aye: Briscoe, Martin, Wilkes

Motion carried: 3 Aye, 0 Nay

Meeting Dates for 2019-2020

A motion was made by Peter Wilkes and seconded by Anna Briscoe that the Governing Board approve the meeting dates for the 2019-2020 school year as follows:

July 23, 2019	January 28, 2020
August 27, 2019	February 25, 2020
September 24, 2019	March 24, 2020
October 22, 2019	April 28, 2020
November 26, 2019	May 26, 2020
December 17, 2019	June 23, 2020

Voting Aye: Briscoe, Martin, Wilkes

Motion carried: 3 Aye, 0 Nay

C. PUBLIC COMMENT

D. CONSENT AGENDA

Acting on the recommendation of the Director, Peter Wilkes moved, seconded by Anna Briscoe for the Governing Board to ratify the Consent Agenda as follows:

1. Approval of the April 23, 2019, Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items

Voting Aye: Briscoe, Martin, Wilkes

Motion carried: 3 Aye, 0 Nay

E. REPORTS

1. Administrative Reports

a. Transportation- Carolyn Brescia

Mrs. Rexroad shared that Crystal Drew is our new Transportation Supervisor. Mrs. Rexroad shared that all ESY routing has been completed.

b. Mackay Center- Marie Goulet

Mrs. Rexroad shared that the seniors have graduated, and the rest are wrapping up final exams this week. On May 2nd, the students and staff attended an Erin's Law presentation by Guardian Angel staff, which was very well received. Mrs. Rexroad shared that many students enjoyed field trips to Brookfield Zoo and Camp Manitoqua. Mrs. Rexroad stated that Mackay awards night was on May 9th. Ms. Goulet wanted to thank Mrs. Rexroad, Mrs. Adamski, and Mr. Lullo for attending. Mrs. Rexroad mentioned that Mackay students enjoyed their field day with the Reptile Guy thanks to a generous Foundation grant.

c. Pioneer Grove & PSO- Sue Kaczmarczyk

Mrs. Kaczmarczyk shared that the hiring of staff for this year's ESY, and for next year has gone well. Mrs. Kaczmarczyk shared a video created by the staff that was made for all of the Pioneer Grove Mom's at the Mother's Day Tea. Mrs. Kaczmarczyk stated that we had three graduates this year, and attended a wonderful graduation celebration with their families. Mrs. Kaczmarczyk mentioned that we have nine potential new students attending in the fall. Mrs. Kaczmarczyk shared that the PSO enjoyed a Mom's night out this month. The account balance is around \$6,400, and the PSO has a meeting planned for July to plan for next school year.

d. SELF- Judy Boyens

Dr. Boyens mentioned that they held a parent night on May 15th. The topic was challenging behaviors. Dr. Boyens stated that the students have enjoyed field trips this month to Camp Manitoqua, Isle a la Cache Museum, Springfield, and there is an incentive trip coming up Friday to

Brookfield Zoo. Dr. Boyens stated that there are seven new potential students for next school year. Dr. Boyens shared that some students earned an incentive trip to The Creamery. While they were at The Creamery, a generous man who had a son with special needs, offered to pay for the students' ice cream.

1. Finance Report

a. Review of Accounts

Mrs. Rexroad stated that balances look good and in line with the budget overall. Mrs. Rexroad shared that pre-bills went out for 2019-20 for buildings and grounds and transportation only. The ED fund bills will go out later in the summer. Mrs. Rexroad stated that IDEA claims are much better, and reminded the Board that IDEA is switching back to each district in July 2019 with 843 reporting any carryover to ISBE to be added to their grants next year.

b. Buildings and Grounds

Mrs. Rexroad stated that we used Eternally Green this school year for our snow removal needs at Pioneer Grove, Transition House and Mackay. Mrs. Rexroad recommends using them for the 2019-20 and 2020-21 school year as well.

c. Worker's Compensation

Mrs. Rexroad stated that our premium is decreasing by \$99,448.00 this year. Mrs. Rexroad is very pleased with the relationship with our new broker Insurance Risk Managers.

d. Financial Software

Mrs. Rexroad shared that we are still using STI for our financial software. Mrs. Rexroad mentioned that SDS Software and Skyward came in for presentations this month with our staff. Mrs. Rexroad will be looking further into the quotes, and plans to have a recommendation next month.

2. Director's Report

a. Program & Classroom Update

Mrs. Rexroad reviewed the budgeted enrollment for the programs.

Pioneer Grove:	59
Mackay Center:	51
SELF:	34
Transportation:	588

Mrs. Rexroad stated that we have exceeded the budgeted enrollments.

b. Staffing for 2019-20

Mrs. Rexroad mentioned that she and Mrs. Kaczmarczyk are waiting on the final decisions of nine potential new students.

c. ESY

Mrs. Rexroad stated that we are in a good position for ESY. We are in need of paraprofessionals, and will most likely have to contract speech services.

d. Technology Report

Mrs. Rexroad shared that Mr. Furgason is working on transportation call flow issues. Mrs. Rexroad stated that Knight Security will be installing cameras at Pioneer Grove and Mackay in June.

e. FMLA

There were three FMLA requests.

f. FOIA

There were none.

No closed session.

G. OLD BUSINESS

Mrs. Rexroad provided the Board with the information for the glider swing that discussed at the previous meeting. The swing is only for children ages 2-12, and would require the installation of a ramp. The cost is around \$16,000 for just the glider swing.

H. NEW BUSINESS

I. ACTION ITEMS

1. Eternally Green Contract

A motion was made by Peter Wilkes and seconded by Jim Martin that the Governing Board approve the snow removal contracts with Eternally Green.

Voting Aye: Briscoe, Martin, Wilkes

Motion carried: 3 Aye, 0 Nay

2. Worker's Compensation

A motion was made by Jim Martin and seconded by Peter Wilkes that the Governing Board approve the Worker's Compensation Renewal with Insurance Risk managers as presented.

Voting Aye: Briscoe, Martin, Wilkes

Motion carried: 3 Aye, 0 Nay

J. NEXT MEETING

June 25, 2019 – 7:00 p.m. – Pioneer Grove Educational Center

K. ADJOURNMENT

A motion was made by Anna Briscoe and seconded by Peter Wilkes that the meeting be adjourned. All members voted Aye. Motion carried. President Martin declared the meeting adjourned at 8:06 p.m.

Respectfully submitted,
Kristin Hopkins,
Administrative Assistant

President

Secretary